

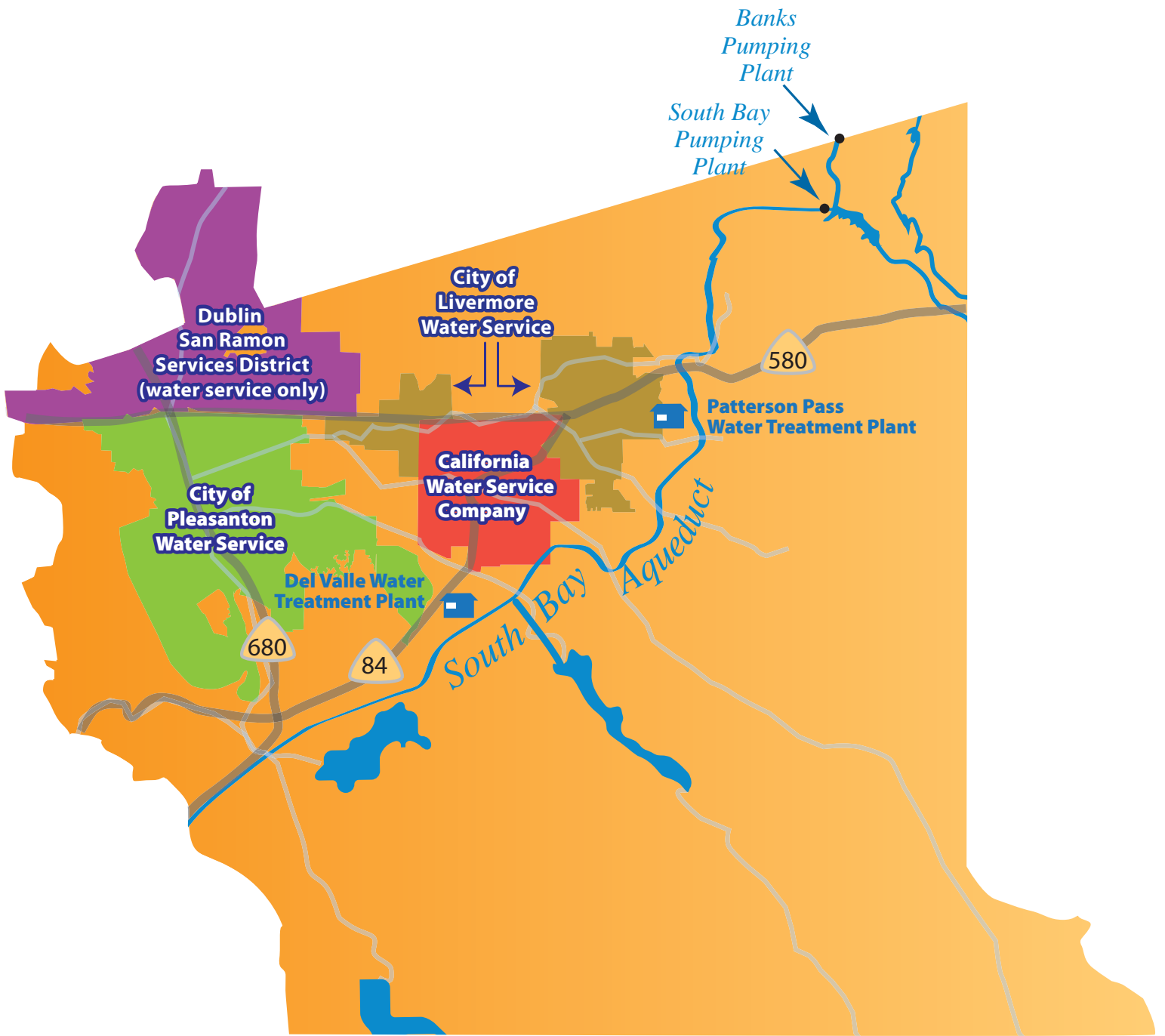
ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT



FISCAL YEAR 2012-13 BUDGET

MISSION

Zone 7 Water Agency is committed to providing a reliable supply of high quality water and an effective flood control system to the Livermore-Amador Valley. In fulfilling our present and future commitments to the community, we will develop and manage the water resources in a fiscally responsible, innovative, proactive and environmentally sensitive way.



ORGANIZATIONAL FACT SHEET

March 2012

Governing Board:

Sands H. Figuers, President
Sarah L. Palmer, Vice President
John J. Greci
AJ Machaevich
Christopher Moore
William R. Stevens
Richard L. Quigley

Administration:

General Manager G.F. (Jill) Duerig

Operating Divisions:

Engineering & Operations Kurt Arends
Administrative Services Tom Hughes

Employees:

123 Full-time Equivalent Positions

Authority:

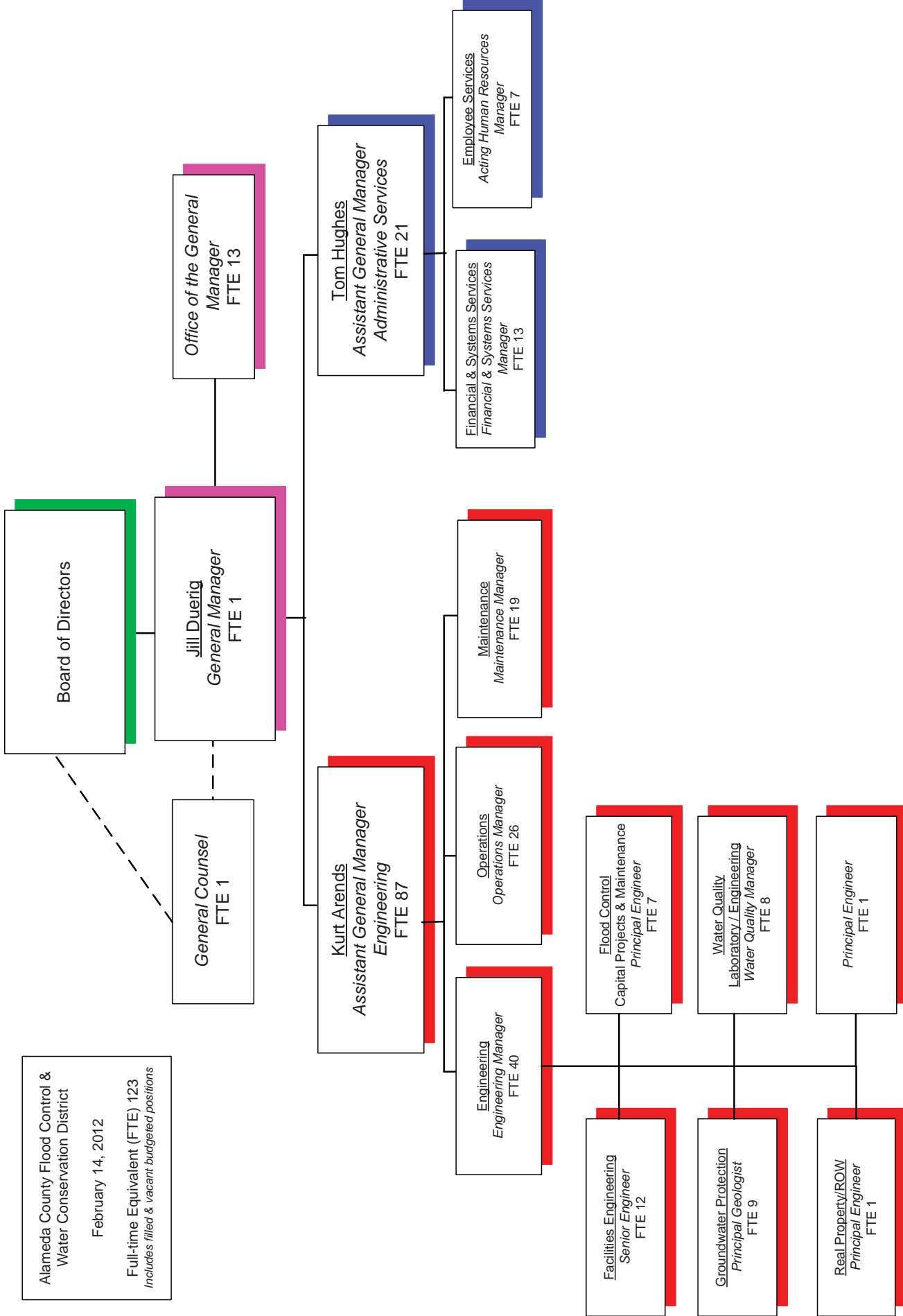
Zone 7 is part of the Alameda County Flood Control and Water Conservation District created by an act of the California State Legislature in 1949. The Alameda County Board of Supervisors acts as the ex officio Board of Supervisors of the District. Zone 7 was created as a zone of the District in 1957 and is governed by a seven member Board of Directors elected at large from the service area for four-year overlapping terms.

Territory:

430 square miles of water service area.
620 square miles of flood control watershed.

Current Service Functions:

Treated Water Wholesale
Untreated Water Retail
Flood Control



Alameda County Flood Control & Water Conservation District
February 14, 2012
Full-time Equivalent (FTE) 123
Includes filled & vacant budgeted positions

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ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT, ZONE 7
 100 NORTH CANYONS PARKWAY, LIVERMORE, CA 94551-9486 • PHONE (925) 454-5000

June 20, 2012

Board of Directors
 Zone 7 Water Agency
 100 North Canyons Parkway
 Livermore, CA 94551

SUBJECT: Proposed Budget for Fiscal Year 2012/13

This proposed budget for fiscal year (FY) 2012/13 is being provided for your review. The budget document serves as our financial plan for the coming fiscal year. It is intended as a summary of the programs and objectives of the Agency and the funding to support them.

Summary

The proposed FY 2012/13 budget for Zone 7 is comprised of six distinct funds. The General Fund/Flood Control, State Water Facilities, and Water Enterprise are operating funds, while the Renewal/Replacement and Systemwide Improvements, Expansion, and Flood Protection/Stormwater Drainage Development Impact Fee Fund are capital funds.

The table below represents the aforementioned funds and their respective budgets.

<u>Fund No.</u>	<u>Operating Funds</u>	<u>FY 2011/12 Budget</u>	<u>FY 2011/12 Forecast</u>	<u>FY 2012/13 Budget</u>
50	General Fund/Flood Control Reserves	\$8,682,000 \$17,795,731	\$10,358,587 \$22,523,732	\$5,654,148 \$22,965,703
51	State Water Facilities Reserves	\$12,561,522 \$6,748,292	\$13,715,360 \$9,593,596	\$13,974,125 \$8,220,442
52	Water Enterprise Reserves	\$33,542,069 \$11,708,414	\$28,952,482 \$11,708,414	\$32,204,500 \$11,440,902
	Grand Total	\$91,038,028	\$96,852,171	\$94,459,820
<u>Fund No.</u>	<u>Capital Funds</u>	<u>FY 2011/12 Budget</u>	<u>FY 2011/12 Forecast</u>	<u>FY 2012/13 Budget</u>
	<i>Systemwide Improvements (SWI)</i>	\$2,953,479	\$3,387,050	\$3,807,062
	<i>Renewal & Replacement (R/R)</i>	\$4,533,572	\$4,139,727	\$8,216,000
72	R/R & SWI Program Total	\$7,487,051	\$7,526,777	\$12,023,062
73	Expansion Program	\$20,374,424	\$17,613,418	\$22,455,379
76	Flood Protection and Stormwater Drainage	\$1,823,319	\$7,538,249	\$3,347,956
	Grand Total	\$29,684,794	\$32,678,444	\$37,826,397

Issues and Trends

Financial issues facing the Agency continue to be the slow recovery of the economy, the increasing effects from water conservation efforts and the continued allocations to our Asset Management Program. New development within the service area has been picking up, albeit at a low but steady rate, providing slight growth in new water rate payers and connection fee revenue. A leveling-off in property values has resulted in stabilization of the 2011 and 2012 assessment roll, sustaining the lower level of property tax revenue for the 2010/11 year. Alameda County's average unemployment rate has decreased markedly, now registering 9.0 percent as of April 2012, below the 2011 rate of 10.2 percent, exhibiting signs of slow but steady economic stabilization.

The Water Conservation Act of 2009 (SBX7-7) sets an overall goal of reducing per capita urban water use by 20% by the end of 2020, and calls for agricultural water suppliers to prepare and adopt water management plans. Water conservation and other recycling efforts are nearing the level of "demand hardening" or maximum potential as all new construction and landscaping is utilizing improved ecological designs, and older systems have been updated. Water demands continue to decrease while fixed costs remain high.

With the addition of new facilities, and as the water system infrastructure ages with time, the annual funding of the Renewal/Replacement and Systemwide Improvement Fund from the Water Enterprise Fund is increasing. An updated Asset Management Program study to assess the condition of Zone 7's infrastructure was adopted by the Board on June 15, 2011. Funding transfers increasing from \$6.6 million in FY 2012/13 to \$11.4 million in FY 2017/18 will be made from the Water Enterprise Fund into the Renewal/Replacement and Systemwide Improvements Fund.

For FY 2012/13, the Agency continues to focus on plans to ensure the availability of a sustainable water supply and drought storage protection. Actions include; updating the Groundwater Management and Salt Management Plans as they relate to water supply projections and associated salt loadings, and continued participation in the Bay Delta Conservation Plan.

Staffing

The FY12/13 budget funds 112 full-time equivalent positions. Of the 112 funded positions, there are nine (9) vacant, unfilled positions as of June 20, 2012. The number of funded positions does not include any identified in the "soft" hiring freeze that began in FY 2009/10. The initiative is continuing with eleven (11) positions planned to remain unfilled in FY 2012/13 which equates to a reduction of the FY 2012/13 personnel cost by approximately \$2.5 million. The funding for the soft hiring freeze positions is not in the expense budgets of the General Fund/Flood Control (Fund 50) and Water Enterprise (Fund 52), but, if needed, will be funded from reserves in those Funds.

Operating Funds Budget

- General Fund/Flood Control (Fund 50) FY 2012/13 expenditures are decreasing \$3 million compared to the FY 2011/12 budget due to significant non-recurring projects.

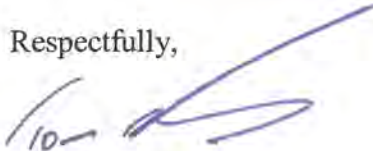
- State Water Facilities Fund (Fund 51) expenditures are increasing \$0.2 million over the FY 2011/12 forecast, based on increasing State Department of Water Resources fixed charges.
- Water Enterprise (Fund 52) expenditures are decreasing by \$1.3 million compared to the FY 2011/12 budget primarily due to personnel cost savings and lower power costs due to lower demand, PG&E rate changes and Del Valle solar power.

Capital Funds Budget

- Renewal/Replacement and System-wide Improvements (Fund 72) expenditures for FY 2012/13 total \$12 million, comprising of the projects listed on page 32 of the budget book. The FY12/13 expenditures are \$4.5 million more than the FY 2011/12. This fund is primarily funded via an annual contribution from the Water Enterprise fund which for FY 2012/13 is planned at \$6.6 million.
- Expansion (Fund 73) expenditures for FY 2012/13 total \$22.5 million, comprising of the projects listed on page 38 of the budget book. The expenditures are \$2 million more than the FY 2011/12 budget. Funding is primarily from water connection fees.
- Flood Protection/Storm Drainage DIF (Fund 76) expenditures for FY 2012/13 total \$3.4 million, comprising of the projects listed on page 44 of the budget book. The expenditures are \$1.5 million more than the FY 2011/12 budget. Funding is mainly from new development fees.

For additional information, please contact the Assistant General Manager, Administrative Services, by mail at; Zone 7 Water Agency, 100 N. Canyons Parkway, Livermore, CA 94551, or email to thughes@zone7water.com.

Respectfully,



Tom Hughes
Assistant General Manager
Administrative Services

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FY 2012-13
BUDGET

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ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

BUDGET
FISCAL YEAR 2012 - 2013

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ZONE 7
ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
FISCAL YEAR 2012-13

SUMMARY

The proposed Zone 7 budgets for Fiscal Year 2012-13 are summarized as follows:

Fund No. Operating Funds	FY 2011/12 Budget	FY 2011/12 Forecast	FY 2012/13 Budget
50 General Fund/Flood Control Reserves	\$8,682,000	\$10,358,587	\$5,654,148
	\$17,795,731	\$22,523,732	\$22,965,703
51 State Water Facilities Reserves	\$12,561,522	\$13,715,360	\$13,974,125
	\$6,748,292	\$9,593,596	\$8,220,442
52 Water Enterprise Reserves	\$33,542,069	\$28,952,482	\$32,204,500
	\$11,708,414	\$11,708,414	\$11,440,902
Grand Total	\$91,038,028	\$96,852,171	\$94,459,820

Fund No. Capital Funds	FY 2011/12 Budget	FY 2011/12 Forecast	FY 2012/13 Budget
<i>Systemwide Improvements (SWI)</i>	\$2,953,479	\$3,387,050	\$3,807,062
<i>Renewal & Replacement (R/R)</i>	<u>\$4,533,572</u>	<u>\$4,139,727</u>	<u>\$8,216,000</u>
72 R/R & SWI Program Total	\$7,487,051	\$7,526,777	\$12,023,062
73 Expansion Program	\$20,374,424	\$17,613,418	\$22,455,379
76 Flood Protection and Stormwater Drainage	\$1,823,319	\$7,538,249	\$3,347,956
Grand Total	\$29,684,794	\$32,678,444	\$37,826,397

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**GENERAL FUND/FLOOD CONTROL
BUDGET**

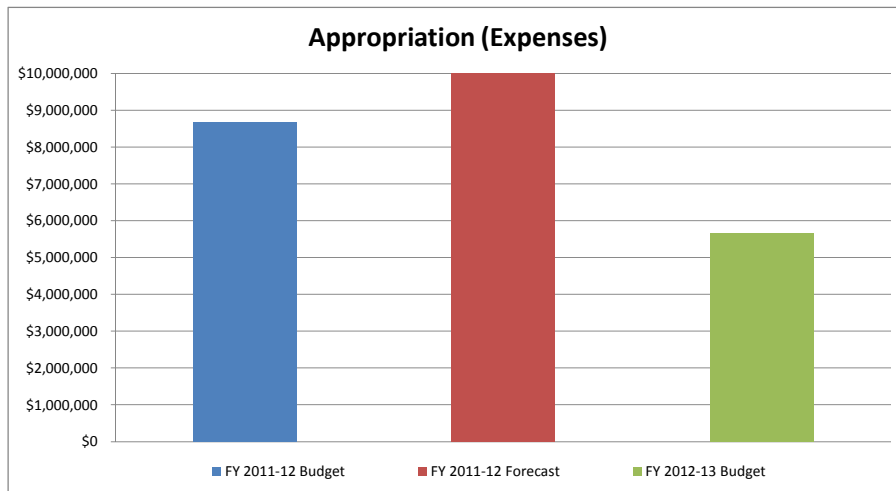
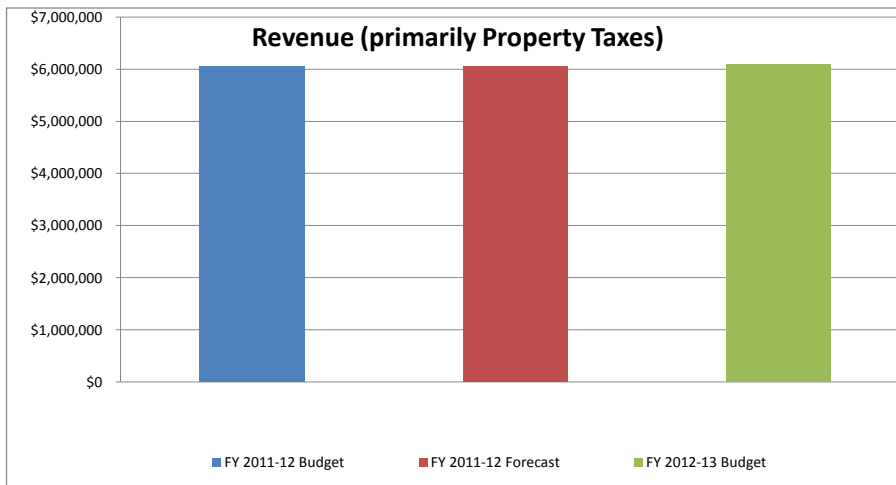
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**ZONE 7
ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
FISCAL YEAR 2012-13**

GENERAL FUND/FLOOD CONTROL - FUND 50

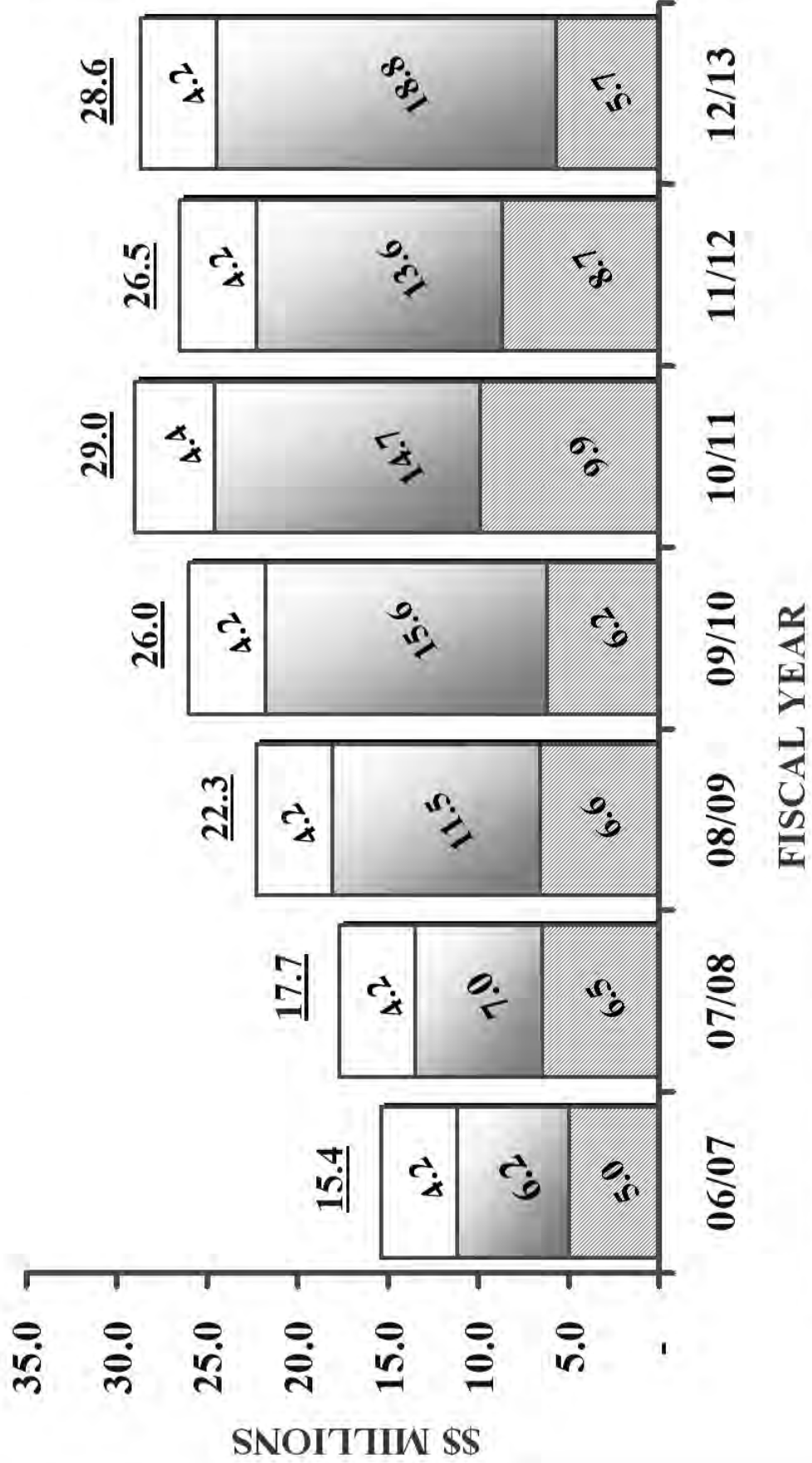
This budget unit provides the funding for general administration and flood control services. The purpose of this program is to ensure the controlled drainage of the Valley's excess water runoff. Zone 7 manages a watershed of nearly 425 square miles including eastern Alameda County and parts of Contra Costa, Santa Clara and San Joaquin Counties. More than 37 miles of flood control channels and drainage facilities are owned and maintained by Zone 7. This budget finances a comprehensive year-round maintenance program that includes repairing slides and erosion, refurbishing access roads and associated drainage ditches, installing and repairing gates and fences, and maintaining landscaped areas.

	FY 2011-12 Budget	FY 2011-12 Forecast	FY 2012-13 Budget	Budget vs Budget Change Amount	% Change
Appropriation (Expenses)	\$8,682,000	\$10,358,587	\$5,654,148	(\$3,027,852)	-35%
Reserves	\$17,795,731	\$22,523,732	\$22,965,703	\$5,169,972	29%
Revenue (primarily Property Taxes)	\$6,052,327	\$6,057,863	\$6,096,119	\$43,792	1%



GENERAL FUND/FLOOD CONTROL (50)

Budget Including Reserves



Budget Expenses
 Project Reserves
 Oper/Emer Reserves

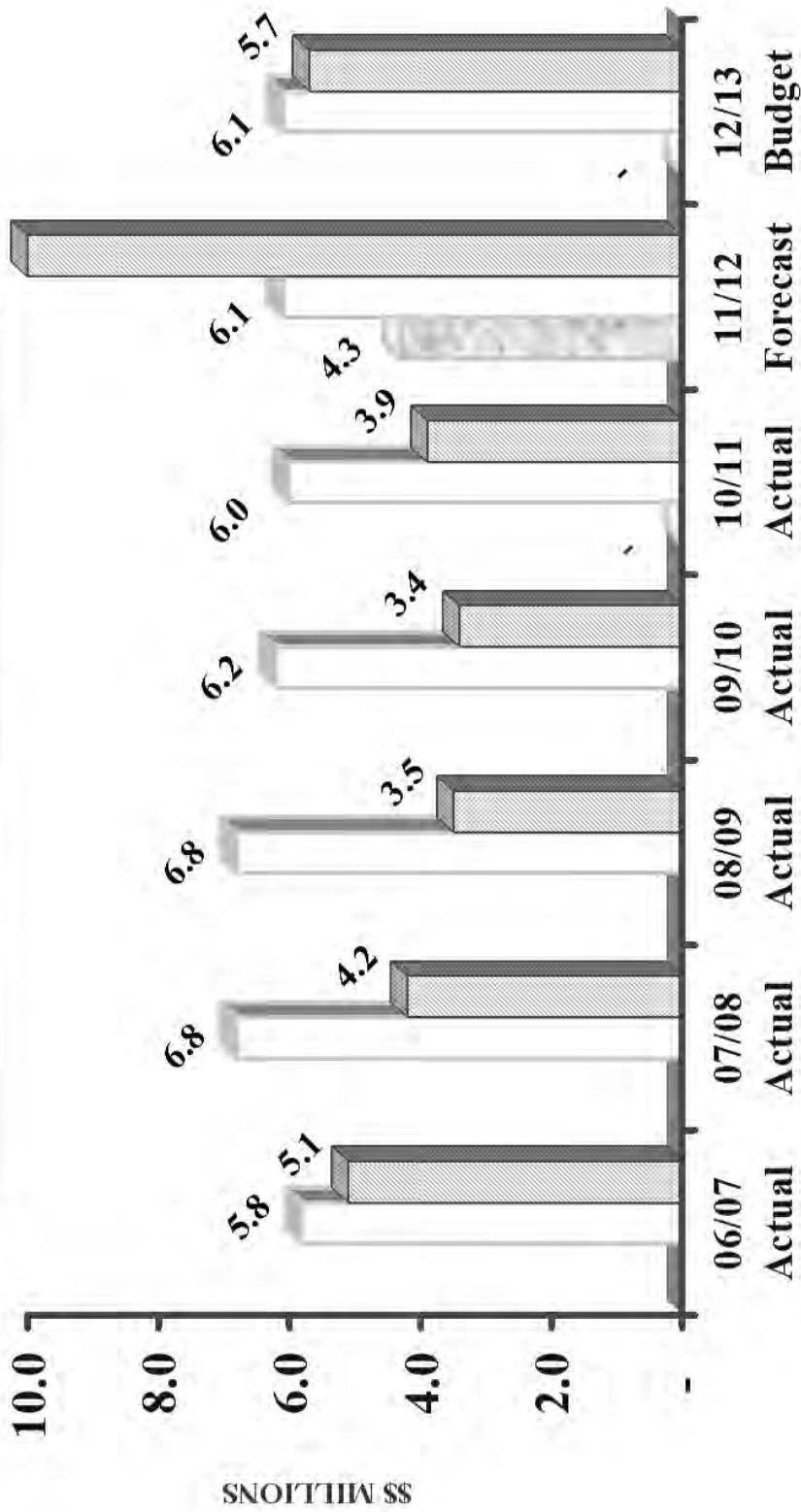
SUMMARY-REVENUES/EXPENDITURES
GENERAL FUND/FLOOD CONTROL (50)

	Fiscal Year 2011/12 Forecast	Fiscal Year 2012/13 Budget	Change	% Change
Beginning Available Fund Balance	\$26,824,455	\$22,523,732		
<u>Estimated Revenue</u>				
Current Tax Revenue	\$5,671,983	\$5,698,311	\$26,328	0%
Other Revenue	\$385,881	\$397,808	\$11,928	3%
Total Revenue:	\$6,057,863	\$6,096,119	\$38,256	1%
<u>Estimated Expenditures</u>				
Personnel	\$1,216,382	\$1,148,163	(\$68,219)	(6%)
Services & Supplies	\$9,138,055	\$4,505,985	(\$4,632,070)	(51%)
Fixed Assets	\$4,150	(\$4,150)	(\$4,150)	(100%)
Total Expenditures	\$10,358,587	\$5,654,148	(\$4,704,439)	(45%)
Net Revenue over Expenditures	(\$4,300,724)	\$441,971	\$4,742,695	(110%)
Estimated Ending Available Fund Balance	\$22,523,732	\$22,965,703	\$441,972	2%
Reserve Funds				
Operating/Emergency Reserves ¹	\$4,200,000	\$4,200,000	\$0	0%
Project Reserves	\$17,651,819	\$18,007,643	\$355,824	2%
Building Sinking Fund	\$671,913	\$758,060	\$86,148	13%
Reserve Funds Balance	\$22,523,732	\$22,965,703	\$441,971	2%

¹ FY 12/13 Operating/Emergency Reserves include cost saving initiatives, comprised of \$178,540 in anticipated personnel savings. While these savings are anticipated, amounts must be appropriated in order to maintain the vacant positions in Alameda County's budget.

GENERAL FUND/FLOOD CONTROL (50)

Revenue vs Expenses



FISCAL YEAR

Use of Fund Balance Revenue Expenses

**BUDGET WORKSHEET
 GENERAL FUND/FLOOD CONTROL (50)**

Acct #	50 Account Description	Final Budget 11/12	Proposed Budget 12/13	Change Amount	Opr/Emer Reserves
<u>Revenues & Transfers</u>					
4111	Property Taxes Current Secured	\$5,362,311	\$5,362,311	\$0	
4112	Property Taxes Current Unsecured	\$306,000	\$306,000	\$0	
4113	Property Tax-Supplemental	\$3,672	\$30,000	\$26,328	
4114	Property Taxes Prior Secured	\$153,000	\$150,000	(\$3,000)	
4115	Property Taxes Sa Secured	\$10,200	\$10,000	(\$200)	
4116	Property Taxes Prior Unsecured	\$9,180	\$10,000	\$820	
4117	Property Taxes Prior Sa Unsecured	\$1,020	\$5,000	\$3,980	
4191	Other Licenses & Permits	\$816	\$1,500	\$684	
4211	Disaster Reimbursements	\$0	\$0	\$0	
4221	HPTR	\$54,000	\$54,000	\$0	
4241	Federal;Other	\$0	\$0	\$0	
4251	Local Housing Authority In-Lieu	\$600	\$690	\$90	
4311	Interest on Investments	\$100,000	\$112,619	\$12,619	
4331	Rent of Land & Buildings	\$17,460	\$17,500	\$40	
4610	Other Charges for Current Services	\$10,200	\$10,000	(\$200)	
4631	Plan Checking Fees	\$1,428	\$1,500	\$72	
4810	Other Revenue	\$22,440	\$25,000	\$2,560	
	Total Revenues	\$6,052,327	\$6,096,119	\$43,793	
<u>Expenditures, Reserves & Credits</u>					
6100 Labor & Overhead Apportioned					
6110	Direct Labor & Benefits Appor	\$865,067	\$972,565	\$107,498	\$178,540
6120	Indirect Labor & Benefits Appor	\$351,315	\$392,982	\$41,667	
	Total Personnel	\$1,216,382	\$1,365,547	\$149,165	\$178,540
6200 Professional & Technical Svcs					
6210	Professional & Tech Svcs	\$5,823,699	\$6,172,189	\$348,490	\$4,855,214
6230	County Prof & Tech Services	\$25,000	\$55,000	\$30,000	
6250	District Prof & Tech Services	\$0	\$0	\$0	
6280	Dist Labor/Indirect - Misc	\$0	\$0	\$0	
6500 Utilities					
6510	Gas & Electricity	\$0	\$0	\$0	
6520	Communications	\$4,750	\$3,000	(\$1,750)	
6600 Facilities Services					
6610	Cleaning Services	\$6,000	\$6,000	\$0	
6610	Other	\$0	\$0	\$0	
6612	Garbage Disposal	\$6,000	\$6,000	\$0	
6614	Janitorial Service	\$0	\$0	\$0	
6620	Maint Svcs & Mat - Equipment	\$130,090	\$170,718	\$40,628	\$165,218
6630	Maint Svcs & Mat - Structs & Imp's	\$17,966,032	\$19,616,466	\$1,650,434	\$16,854,466
6640	Rents & Leases - Equipment	\$72,058	\$82,276	\$10,218	\$57,276
6650	Rents & Leases - Land, Structs	\$114,000	\$0	(\$114,000)	
6670	Other Property Services	\$0	\$2,500	\$2,500	
6700 Services and Supplies					
6720	Emergency & Safety	\$11,000	\$6,000	(\$5,000)	
6740	Office Expense	\$92,400	\$61,600	(\$30,800)	
6750	Organization Memberships & Dues	\$113,600	\$79,500	(\$34,100)	
6760	Other Services & Supplies	\$117,459	\$112,928	(\$4,531)	\$96,928
6761	Advertising & Legal Services	\$2,000	\$1,500	(\$500)	
6762	Clothing & Personal Supplies	\$2,100	\$2,000	(\$100)	
6764	Household Expense	\$400	\$0	\$0	
6765	Laboratory Supplies	\$2,000	\$0	\$0	
6766	Tools & Instruments	\$25,100	\$1,500	(\$23,600)	
6767	State & Local Fees	\$10,200	\$10,000	(\$200)	
6768	Uniform Service	\$1,100	\$1,000	(\$100)	
6769	Other	\$74,559	\$96,928	\$22,369	
6770	Training	\$17,500	\$13,000	(\$4,500)	
6780	Transportation	\$500	\$0	(\$500)	
6790	Travel	\$5,500	\$5,500	\$0	
6800 Equipment					
6810	Equipment & Vehicle Expense	\$58,848	\$81,066	\$22,218	\$0
6900 Other					
6910	Non-Operating Expense	\$31,000	\$25,000	(\$6,000)	
	Total Services & Supplies	\$24,589,436	\$26,492,743	\$1,903,307	\$22,029,102
6245	Reprographics-AlaCo	\$0	\$0	\$0	
	Total Non-Discretionary Expenditure	\$0	\$0	\$0	
7500 Capital Land, Structures, & Equip					
7510	Capital Structures & Improvmts	\$671,913	\$758,060	\$86,147	\$758,060
7520	Capital Equipment		\$3,500	\$3,500	
	Total Fixed Assets	\$671,913	\$761,560	\$89,647	\$758,060
	Total Expenditures	\$26,477,731	\$28,619,850	\$4,132,942	\$22,965,703
	% Change General Fund/Flood Control Budget			15.61%	

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**STATE WATER FACILITIES FUND
BUDGET**

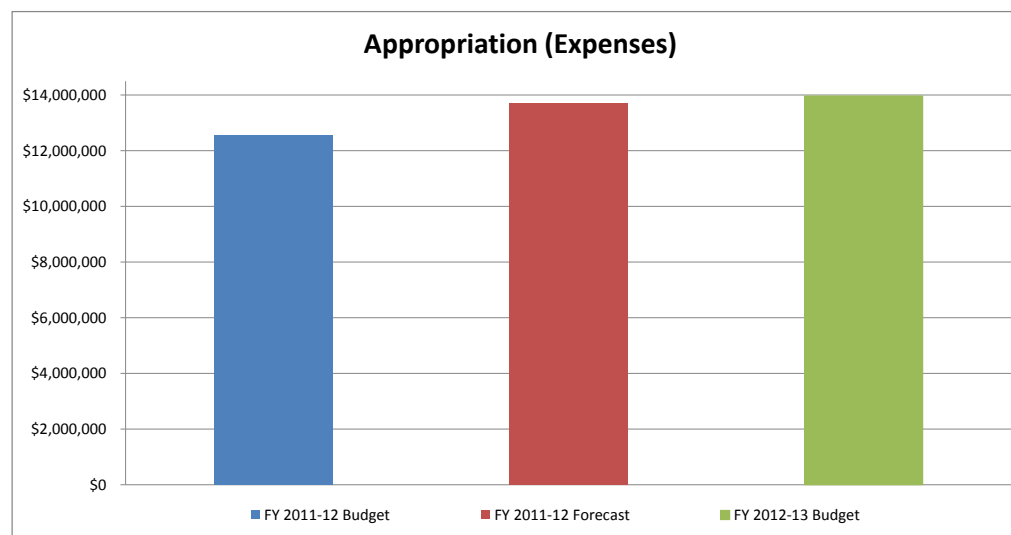
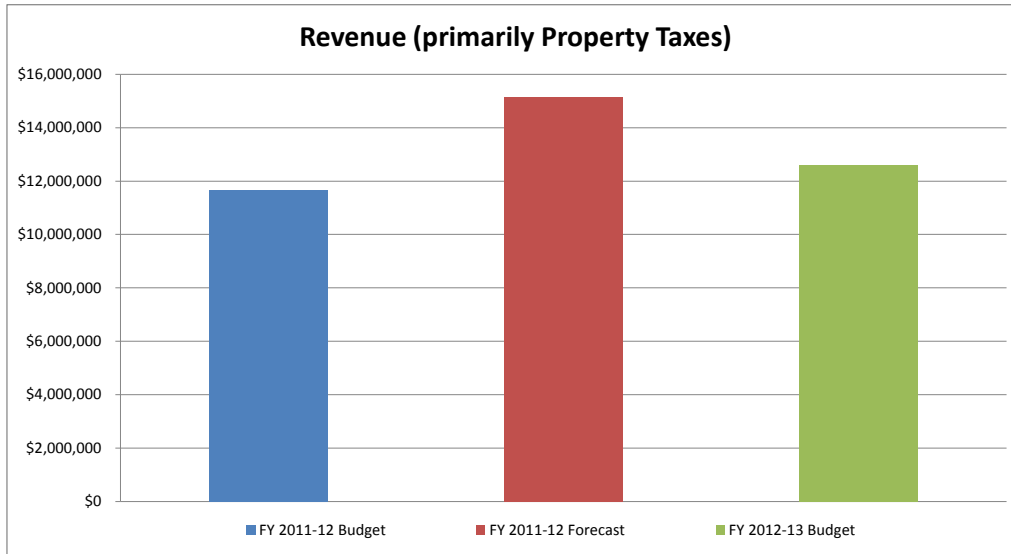
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**ZONE 7
ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
FISCAL YEAR 2012-13**

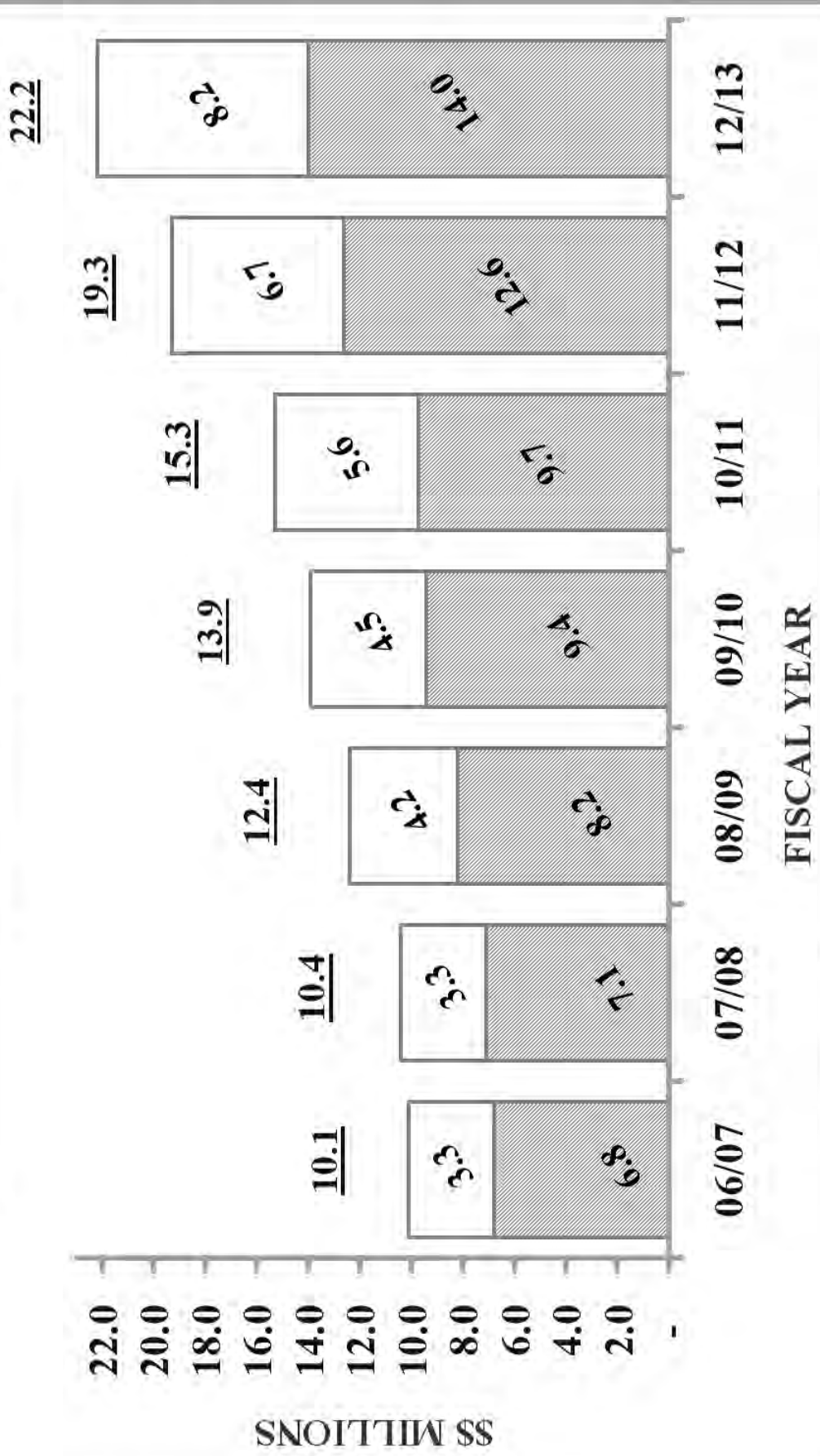
STATE WATER FACILITIES FUND - FUND 51

This budget finances the "fixed cost" payment to the State Department of Water Resources (DWR) to import water to Zone 7. The purpose is to pay the costs for use of the State water delivery system, which includes repayment of voter approved, State incurred, long-term debt.

	FY 2011-12 <u>Budget</u>	FY 2011-12 <u>Forecast</u>	FY 2012-13 <u>Budget</u>	Budget vs Budget <u>Change Amount</u>	<u>% Change</u>
Appropriation (Expenses)	\$12,561,522	\$13,715,360	\$13,974,125	\$1,412,603	11.25%
Reserves	\$6,748,292	\$9,593,596	\$8,220,442	\$1,472,150	21.82%
Revenue (primarily Property Taxes)	\$11,654,687	\$15,148,290	\$12,600,971	\$946,284	8.12%



STATE WATER FACILITIES FUND (51)
Budget Including Reserves



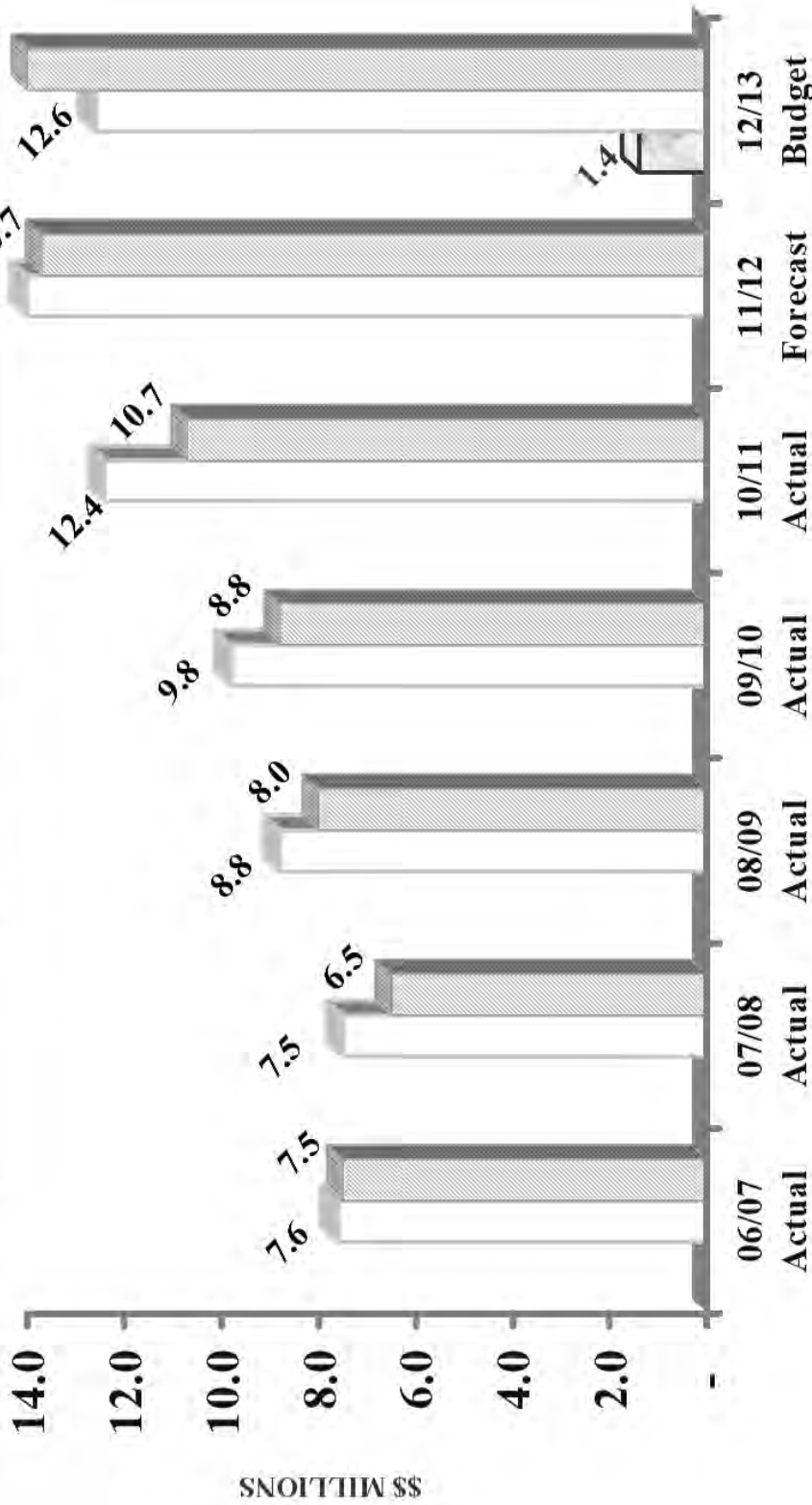
Budget Expenses
 Emer/Oper Reserves

SUMMARY: REVENUES/EXPENDITURES
STATE WATER FACILITIES FUND (51)

	Fiscal Year 2011/12 Forecast	Fiscal Year 2012/13 Budget	Change	% Change
Beginning Available Fund Balance				
Adjustment	\$8,723,883	\$9,593,596		
Net Beginning Available Fund Balance	(\$563,217)	\$0		
	\$8,160,666	\$9,593,596		
<u>Estimated Revenue</u>				
Current Tax Revenue	\$11,606,481	\$10,000,000	(\$1,606,481)	(14%)
Other Revenue	\$3,541,809	\$2,600,971	(\$940,838)	(27%)
Total Revenue:	\$15,148,290	\$12,600,971	(\$2,547,319)	(17%)
<u>Estimated Expenditures</u>				
Payments to Dept of Water Resources	\$16,715,360	\$16,722,597	\$7,237	0%
Transfer from Fund 73 - Expansion	(\$3,000,000)	(\$2,748,472)	\$251,528	(8%)
Total Expenditures	\$13,715,360	\$13,974,125	\$258,765	2%
Net Revenue over Expenditures	\$1,432,930	(\$1,373,154)	(\$2,806,084)	(196%)
Estimated Ending Available Fund Balance	\$9,593,596	\$8,220,442	(\$1,373,154)	(14%)
Reserve Funds	\$9,593,596	\$8,220,442	(\$1,373,154)	(14%)
Net Expenditures & Reserves	\$23,308,956	\$22,194,567	(\$1,114,389)	(5%)
Total Appropriation	\$26,308,956	\$24,943,039	(\$1,365,917)	(5%)

STATE WATER FACILITIES FUND (51)

Revenue vs Expenses



FISCAL YEAR

□ Use of Fund Balance □ Revenue ▨ Expenses

**BUDGET WORKSHEET
 STATE WATER FACILITIES FUND (51)**

Acct #	51 Account Description	Final Budget 11/12	Proposed Budget 12/13	Change Amount	Opr/Emer Reserves
<u>Revenues & Transfers</u>					
4111	Property Taxes Current Secured	\$8,839,167	\$9,487,905	\$648,738	
4112	Property Taxes Current Unsecured	\$285,833	\$337,095	\$51,262	
4113	Property Tax-Supplemental	\$175,000	\$175,000	\$0	
4114	Property Taxes Prior Secured	\$150,000	\$145,994	(\$4,006)	
4115	Property Taxes Sa Secured	\$0	\$1,318	\$1,318	
4116	Property Taxes Prior Unsecured	\$0	\$2,688	\$2,688	
4117	Property Taxes Prior Sa Unsecured	\$0	\$0	\$0	
4221	Homeowners Prop Tax Relief	\$45,000	\$45,000	\$0	
4251	Local Housing Authority In-Lieu	\$505	\$505	\$0	
4311	Interest on Investments	\$25,000	\$25,750	\$750	
4321	Interest from Other Sources	\$0	\$0	\$0	
4541	Water Service Surcharge	\$1,184,182	\$1,314,313	\$130,131	
4810	Other Revenue	\$950,000	\$1,065,403	\$115,403	
	<u>Total Revenues</u>	<u>\$11,654,687</u>	<u>\$12,600,971</u>	<u>\$946,284</u>	
<u>Expenditures, Reserves & Credits</u>					
6410	Water - DWR Fixed Charges	\$22,597,631	\$24,943,039	\$2,345,407	\$8,220,442
6419	Credits for Fixed Cost from Expansion	(\$3,287,818)	(\$2,748,472)	\$539,346	
	<u>Total Expenditures</u>	<u>\$19,309,814</u>	<u>\$22,194,567</u>	<u>\$2,884,753</u>	<u>\$8,220,442</u>
	% Change State Water Facilities Func			14.94%	

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**WATER ENTERPRISE FUND
BUDGET**

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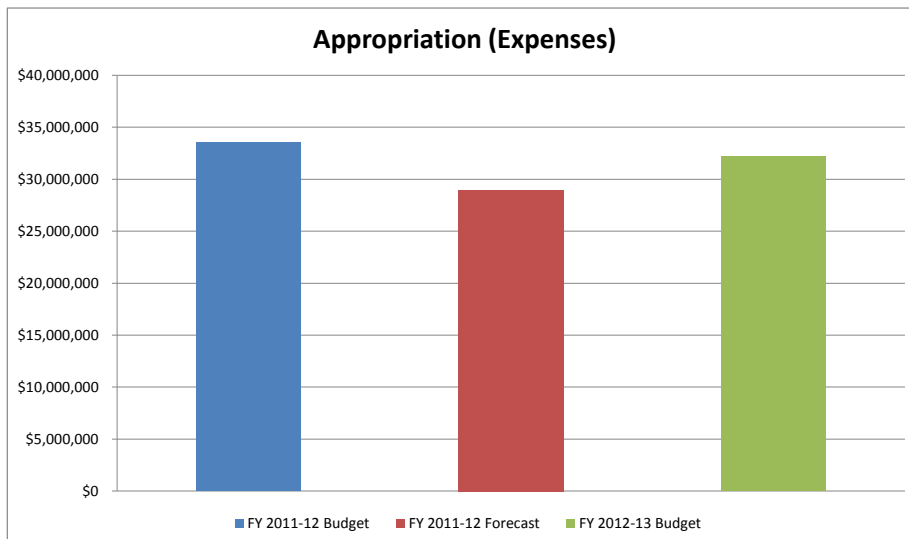
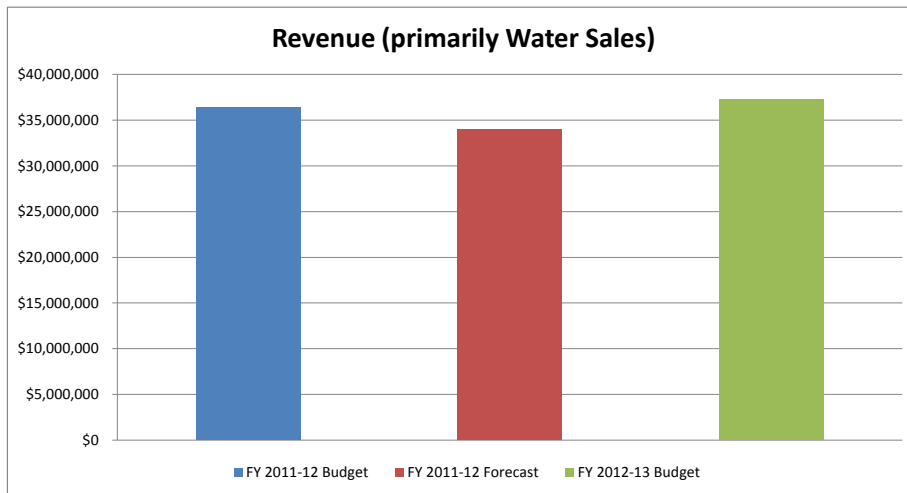
**ZONE 7
ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
FISCAL YEAR 2012-13**

WATER ENTERPRISE FUND - FUND 52

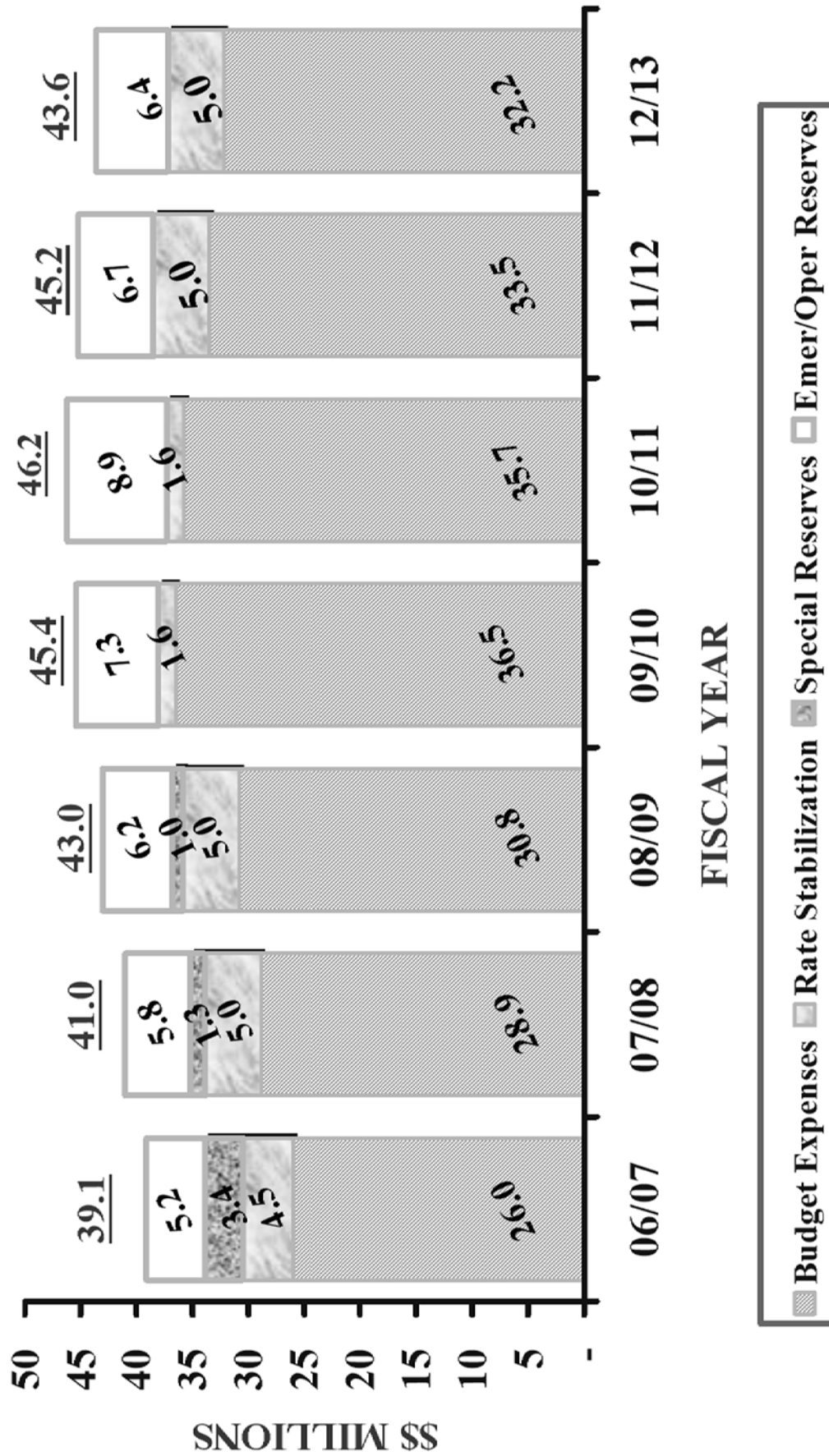
This budget finances Zone 7's water program which includes general administration, facilities engineering, operations and maintenance of the water supply and delivery system, water resources management, and water supply planning and design.

The purpose of this fund is to ensure the delivery of high quality water to the Livermore-Amador Valley. This includes water treatment and distribution of potable water; distribution of untreated agricultural water; and surface water and groundwater management. Water distributed is a combination of locally conserved and imported water from the State Water Project. Activities include water treatment; water quality analysis; water resource management and groundwater protection; and water supply planning and engineering.

	FY 2011-12 Budget	FY 2011-12 Forecast	FY 2012-13 Budget	Budget vs Budget Change Amount	% Change
Appropriation (Expenses)	\$33,542,069	\$28,952,482	\$32,204,500	(\$1,337,569)	-3.99%
Reserves	\$11,708,414	\$11,708,414	\$11,440,902	(\$267,512)	-2.28%
Revenue (primarily Water Sales)	\$36,348,800	\$33,962,154	\$37,305,455	\$956,655	2.63%



WATER ENTERPRISE BUDGET (52)
Budget Including Reserves



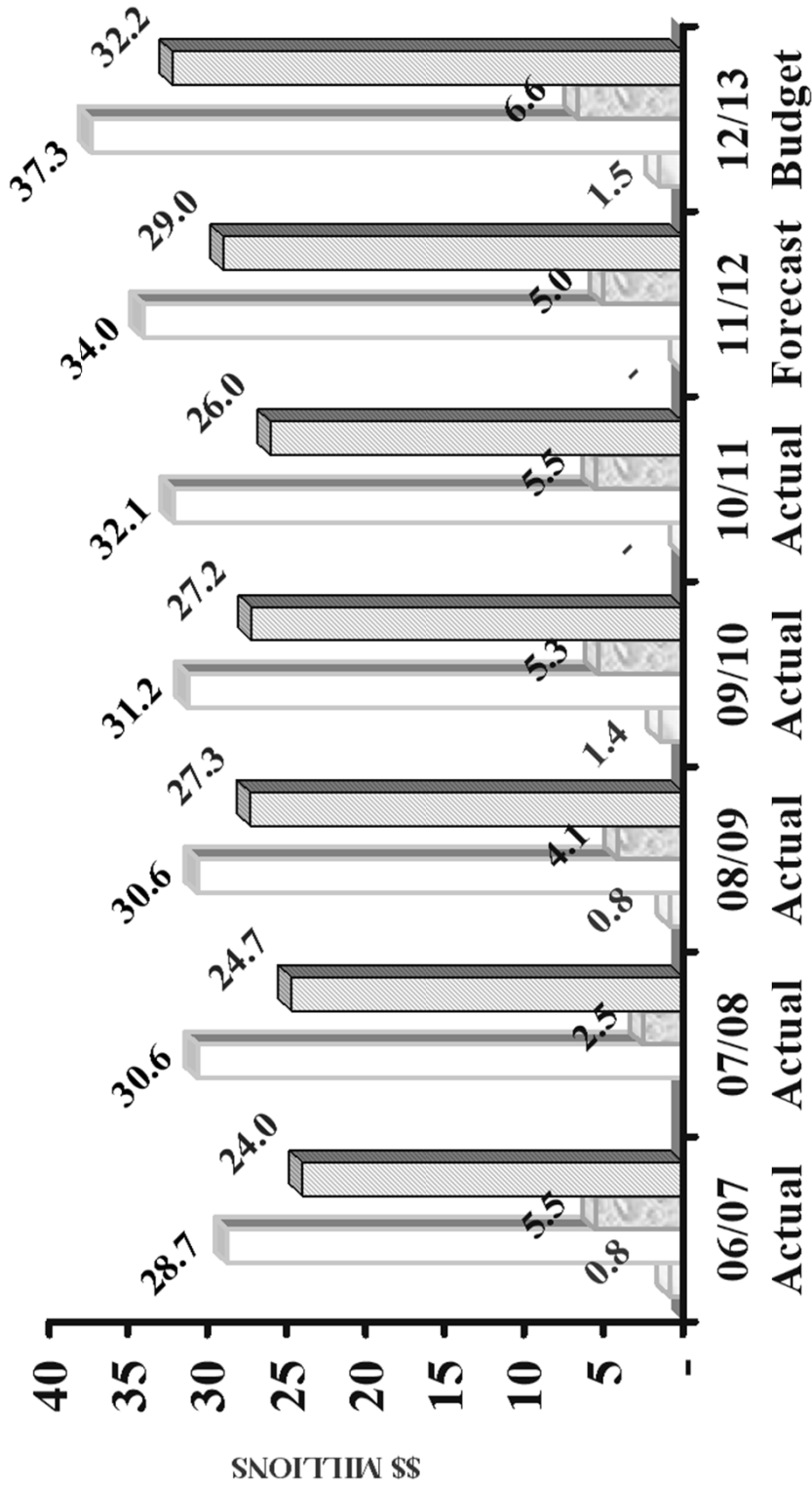
Budget Expenses
 Rate Stabilization
 Special Reserves
 Emer/Oper Reserves

SUMMARY: REVENUES/EXPENDITURES
WATER ENTERPRISE FUND (52)

	Fiscal Year 2011/12 Forecast	Fiscal Year 2012/13 Budget	Change	% Change
Beginning Available Fund Balance	\$21,562,250	\$21,527,774		
Adjustments				
Net Beginning Available Fund Balance	\$21,562,250	\$21,527,774		
Estimated Revenue				
Water Sales	\$33,734,915	\$37,085,455	\$3,350,540	10%
Interest	\$92,962	\$95,000	\$2,038	2%
Other	\$134,277	\$125,000	(\$9,277)	(7%)
Total Revenue:	\$33,962,154	\$37,305,455	\$3,343,301	10%
Estimated Expenditures				
Personnel	\$12,035,490	\$11,526,606	(\$508,884)	(4%)
Services & Supplies	\$15,654,978	\$15,831,906	\$176,928	1%
County Cost	\$1,070,101	\$4,808,988	\$3,738,887	349%
Fixed Assets	\$191,914	\$37,000	(\$154,914)	(81%)
Total Expenditures	\$28,952,482	\$32,204,500	\$3,252,017	11%
Net Revenue over Expenditures	\$5,009,672	\$5,100,955	\$91,283	2%
Estimated Ending Available Fund Balance	\$26,571,922	\$26,628,729	\$56,807	0%
Year-End Fund Contributions				
Transfer to Fund 72 - Renewal & Repl/Syst Imp	(\$5,044,148)	(\$6,600,000)	(\$1,555,852)	(31%)
Estimated Net Ending Available Funds	\$21,527,774	\$20,028,729		
Reserve Funds				
Rate Stabilization Fund	\$5,000,000	\$5,000,000	\$0	0%
Operating/Emergency Reserves ¹	\$6,708,414	\$6,440,902	(\$267,512)	(4%)
Designated Account Reserves				
Personnel	\$0	\$0	\$0	0%
Chemicals	\$0	\$0	\$0	0%
Utilities	\$0	\$0	\$0	0%
Water	\$0	\$0	\$0	0%
Total Designated Reserves	\$0	\$0	\$0	0%
Net Reserves	\$11,708,414	\$11,440,902	(\$267,512)	(2%)
Net Estimated Ending Available Fund Balance	\$9,819,360	\$8,587,827		0%

¹ FY 12/13 Operating/Emergency Reserves include of \$2,189,911 in anticipated personnel savings. While these savings are anticipated, amounts must be appropriated in order to maintain the vacant positions in Alameda County's budget.

WATER ENTERPRISE FUND (52)
Revenue vs Expenses



FISCAL YEAR

Use of Fund Balance Revenue Fund Transfer Out Expenses

BUDGET WORKSHEET
WATER ENTERPRISE FUND (52)

Acct #	Account Description	Final Budget 11/12	Proposed Budget 12/13	Change Amount	Oper/Emer Reserves
Revenues & Transfers					
4230	SB 90 Claims	\$700	\$700	\$0	
4310	Interest on Investments	\$100,000	\$95,000	(\$5,000)	
4320	Interest from Other Sources	\$0	\$0	\$0	
4330	Rent of Land and Buildings	\$31,000	\$31,000	\$0	
4510	Treated Water Sales	\$35,738,630	\$36,635,455	\$896,825	
4520	Untreated Water Sales	\$435,450	\$450,000	\$14,550	
4530	Temporary Water Sales	\$2,020	\$0	(\$2,020)	
4720	Transfers From Other Deposits	\$0	\$0	\$0	
4810	Other Revenues	\$41,000	\$93,300	\$52,300	
	Total Revenues	\$36,348,800	\$37,305,455	\$956,655	
	Transfers-in (out)				
	72-542	(\$5,044,148)	(\$6,600,000)	(\$1,555,852)	
	Total Transfers	(\$5,044,148)	(\$6,600,000)	(\$1,555,852)	
	Net Revenue Available	\$31,304,652	\$30,705,455	(\$599,197)	
Expenditures, Reserves & Credits					
Labor & Overhead Apportioned					
6110	Direct Labor & Benefits Appor	\$17,986,175	\$18,157,464	\$171,289	\$2,189,911
	Total Personnel	\$17,986,175	\$18,157,464	\$171,289	\$2,189,911
Professional & Technical Svcs					
6210	Professional & Tech Svcs	\$2,735,499	\$2,630,377	(\$105,122)	\$297,570
6230	County Prof & Tech Services	\$80,100	\$83,100	\$3,000	
6250	District Prof & Tech Services	\$0	\$0	\$0	
Chemicals					
6310	Chemicals	\$3,530,995	\$3,466,985	(\$64,010)	\$0
Water					
6420	SWP - Variable Costs	\$3,086,802	\$2,956,134	(\$130,668)	\$0
6429	Credits for Variable Cost fr Expansion			\$0	
6430	Water Entitlement/Option Purchases	\$858,000	\$395,160	(\$462,840)	
6460	Water Storage	\$1,252,750	\$1,025,100	(\$227,650)	
6480	Water Other	\$965,449	\$950,614	(\$14,835)	
6490	Water Rate Designations	\$5,000,000	\$5,000,000	\$0	\$5,000,000
Utilities					
6510	Gas & Electricity	\$2,128,465	\$1,666,556	(\$461,909)	\$0
6520	Communications	\$139,023	\$226,618	\$87,595	
Facilities Services					
6610	Cleaning Services	\$53,596	\$64,996	\$11,400	
6610	Other	\$2,500	\$2,500	\$0	
6612	Garbage Disposal	\$9,400	\$15,400	\$6,000	
6614	Janitorial Service	\$41,696	\$47,096	\$5,400	
6620	Maint Svcs & Mat - Equipment	\$1,645,453	\$1,534,282	(\$111,171)	\$1,317,807
6630	Maint Svcs & Mat - Structs & Imp's	\$3,822,858	\$3,831,782	\$8,924	\$1,317,807
6640	Rents & Leases - Equipment	\$1,614,033	\$1,426,357	(\$187,676)	\$1,317,807
6650	Rents & Leases - Land, Structs	\$35,375	\$35,150	(\$225)	
6670	Other Property Services	\$33,250	\$33,350	\$100	
Services and Supplies					
6720	Emergency & Safety	\$55,500	\$55,000	(\$500)	
6740	Office Expense	\$892,080	\$596,145	(\$295,935)	
6750	Organization Memberships & Dues	\$372,605	\$451,823	\$79,218	
6760	Other Services & Supplies	\$600,505	\$687,570	\$87,065	
6761	Advertising & Legal Services	\$11,500	\$13,500	\$2,000	
6762	Clothing & Personal Supplies	\$17,835	\$17,640	(\$195)	
6764	Household Expense	\$2,200	\$1,810	(\$390)	
6765	Laboratory Supplies	\$127,885	\$136,885	\$9,000	
6766	Tools & Instruments	\$20,480	\$17,400	(\$3,080)	
6767	State & Local Fees	\$398,625	\$477,175	\$78,550	
6768	Uniform Service	\$21,980	\$23,160	\$1,180	
6769	Other	\$0	\$0	\$0	
6770	Training	\$253,934	\$311,637	\$57,703	
6780	Transportation	\$35,025	\$27,700	(\$7,325)	
6790	Travel	\$84,800	\$103,000	\$18,200	
Equipment					
6810	Equipment & Vehicle Expense	\$272,500	\$280,000	\$7,500	
Other					
6910	Non-Operating Expense	\$296,350	\$299,450	\$3,100	
6920	Special Department Expense		\$671,900	\$671,900	
	Total Discretionary Expenditures	\$29,844,947	\$28,810,786	(\$947,096)	\$9,250,991
6241	County Tie-line	\$4,500	\$4,000	(\$500)	
6242	Maint-Electronic Equip-GSA	\$29,700	\$25,500	(\$4,200)	
6243	Equip & Vehicle Fuel & Oil-GSA	\$16,416	\$21,910	\$5,494	
6244	Data Processing Services	\$96,383	\$100,060	\$3,677	
6245	Reprographics-AlaCo	\$0	\$0	\$0	
6246	Risk Management Ins	\$354,389	\$335,047	(\$19,342)	
	Total Non-Discretionary Expenditure:	\$501,388	\$486,517	(\$14,871)	\$0
	Total Services & Supplies	\$30,346,335	\$29,297,303	(\$961,967)	\$9,250,991
6247	County Indirect Costs	\$568,713	\$588,915	\$20,202	
Capital Land, Structures, & Equip					
7510	Capital Structures & Improvmts				
7520	Capital Equipment	\$71,000	\$37,000	(\$34,000)	\$0
	Total Fixed Assets	\$71,000	\$37,000	(\$34,000)	\$0
Intra Fund Transfers					
7610	Credit for Inter-department Charges	(\$3,721,740)	(\$4,435,280)	(\$713,540)	
	Total Expenditures	\$45,250,483	\$43,645,402	(\$1,518,016)	\$11,440,902
	% Change Water Enterprise Budget			-3.35%	

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**RENEWAL & REPLACEMENT
SYSTEMWIDE IMPROVEMENTS
PROGRAMS**

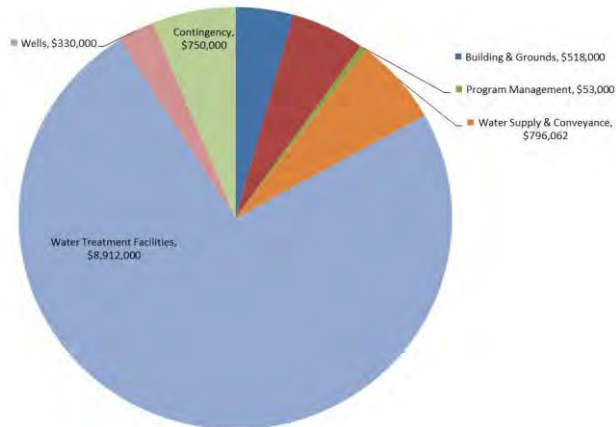
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ZONE 7
ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
FISCAL YEAR 2012-13
WATER ENTERPRISE CAPITAL IMPROVEMENT PROGRAMS
RENEWAL & REPLACEMENT & SYSTEMWIDE IMPROVEMENTS
(FUND 72)

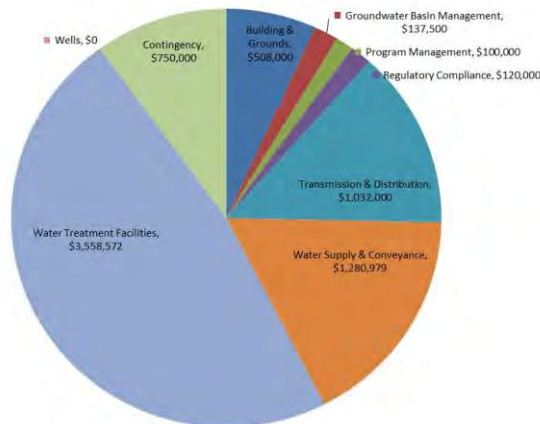
The purpose of these programs is to ensure that the current water treatment and delivery systems are functioning effectively and that capital replacement and improvement needs are funded. The budgets for these programs are funded primarily from the sale of treated and untreated water and Facility Use fees by new users in the Dougherty Valley. There can also be additional revenues from interest earned on any deposited funds.

	FY 2011-12	FY 2011-12	FY 2012-13	Budget vs Budget	
	Budget	Forecast	Budget	Change Amount	% Change
SWI Appropriation (Expenses)	\$2,953,479	\$2,141,752	\$3,807,062	\$853,583	28.90%
R/R Appropriation (Expenses)	\$4,533,572	\$5,385,025	\$8,216,000	\$3,682,428	81.23%
Total	\$7,487,051	\$7,526,777	\$12,023,062	\$4,536,011	60.58%
Reserves	\$16,378,506	\$19,274,535	\$14,019,726	(\$2,358,780)	(14.40%)
Revenue (primarily Water Sales)	\$5,634,317	\$5,789,924	\$6,768,253	\$1,133,936	20.13%

FY 12/13 Budget
Renewal/Replacement & Systemwide Improvements Project
Appropriations



FY 11/12 Budget
Renewal/Replacement & Systemwide Improvements Project
Appropriations

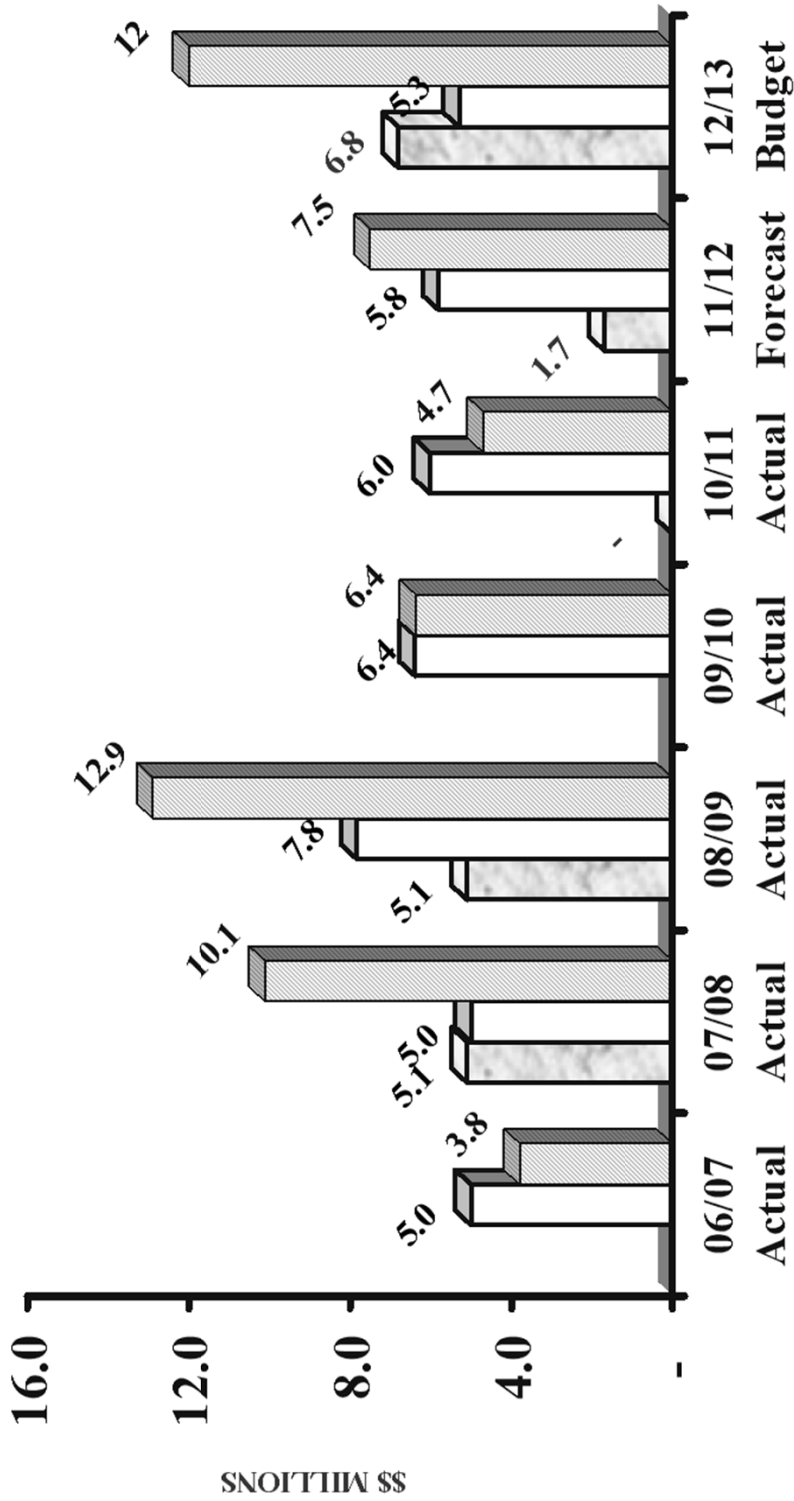


**SUMMARY:REVENUES/EXPENDITURES
 WATER ENTERPRISE CAPITAL FUNDS
 RENEWAL & REPLACEMENT, SYSTEMWIDE IMPROVEMENTS
 PROGRAMS (FUND 72)**

	Fiscal Year 2011/12 Forecast	Fiscal Year 2012/13 Budget	Change	% Change
Beginning Available Fund Balance	\$21,011,388	\$19,274,535		
Adjustments	\$0	\$0		
Net Beginning Available Fund Balance	\$21,011,388	\$19,274,535		
<u>Estimated Revenue</u>				
Interest	\$204,641	\$141,703	(\$62,939)	(31%)
Fund Transfers from Fund 52 - Water Enterprise	\$5,044,148	\$6,600,000	\$1,555,852	31%
Other		\$0	\$0	0%
Facility Use Fees	\$541,135	\$26,550	(\$514,585)	(95%)
Total Revenue:	\$5,789,924	\$6,768,253	\$978,329	17%
<u>Estimated Expenditures</u>				
Personnel	\$1,314,595	\$1,448,662	\$134,067	10%
Contracts	\$906,810	\$1,177,400	\$270,590	30%
Construction	\$4,225,729	\$8,008,000	\$3,782,271	90%
Other	\$1,079,643	\$639,000	(\$440,643)	(41%)
Contingency		\$750,000	\$750,000	0%
Total Expenditures	\$7,526,777	\$12,023,062	\$4,496,285	2,197%
Net Revenue over Expenditures	(\$1,736,853)	(\$5,254,809)	(\$3,517,956)	203%
Estimated Ending Available Fund Balance	\$19,274,535	\$14,019,726	(\$5,254,809)	(27%)
<u>Reserve Funds</u>				
Building Sinking Fund	\$2,691,980	\$3,079,644	\$387,664	14%
Net Estimated Ending Available Fund Balance	\$16,582,555	\$10,940,082	(\$5,642,473)	(34%)

CAPITAL IMPROVEMENT/RENEWAL/REPLACEMENT FUND (72)

Revenue vs Expenses



FISCAL YEAR

□ Revenue ▨ Expenses

**EXHIBIT A
 PROJECT BUDGET REQUEST
 SYSTEM WIDE IMPROVEMENTS/RENEWAL & REPLACEMENT
 FUND 72
 CAPITAL PROJECTS**

Project Description/Name	Fund Number	Funding Req. 2012/13
GROUNDWATER BASIN MANAGEMENT		
Groundwater Management Plan/SNMP Update	72	\$539,000
Mocho Demin Easement	72	\$125,000
Groundwater Basin Management Subtotal:		\$664,000
WATER SUPPLY & CONVEYANCE		
Arroyo del Valle Water Right Permit Extension	72	\$369,000
Chain of Lakes Facilities and Improvements - Water Supply	72	\$42,000
Interim Chain of Lakes Water Operations Plan	72	\$10,062
Vulcan Discharge Capture	72	\$150,000
Water Supply & Conveyance Subtotal:		\$571,062
WATER TREATMENT FACILITIES		
DVWTP Sludge Handling Improvements	72	\$1,850,000
DWR Land Acquisition Adjacent to PPWTP	72	\$364,000
Water Quality Management Program	72	\$28,000
Water Treatment Facilities Subtotal:		\$2,242,000
WELLS		
Mocho Well 2 - VFD Retrofit	72	\$330,000
Wells Subtotal:		\$330,000
SYSTEMWIDE IMPROVEMENTS TOTAL		\$3,807,062
BUILDING & GROUNDS		
North Canyons Administrative & Engineering Building Lease	72	\$518,000
Building & Grounds Subtotal:		\$518,000
PROGRAM MANAGEMENT		
Asset Management Program Management	72	\$40,000
Capital Improvement Program Management	72	\$13,000
Program Management Subtotal:		\$53,000
WATER SUPPLY & CONVEYANCE		
Cope Lake Repairs - Water Supply	72	\$225,000
Water Supply & Conveyance Subtotal:		\$225,000
WATER TREATMENT FACILITIES		
DVWTP Ammonia Systems Replacement	72	\$1,020,000
DVWTP Chemical Systems Project	72	\$2,000,000
DVWTP Superpulsator Rehabilitation	72	\$200,000
DVWTP Interior Coating Improvements to the 4.5 MG Steel Clearwell	72	\$1,630,000
DVWTP Valve Replacements for 3MG Clearwell	72	\$170,000
Minor Renewal/Replacement Projects	72	\$260,000
PPWTP Ammonia Facility Replacement	72	\$800,000
PPWTP Ultrafiltration Membrane Replacement	72	\$370,000
SCADA Enhancements	72	\$220,000
Water Treatment Facilities Subtotal:		\$6,670,000
RENEWAL & REPLACEMENTS TOTAL		\$7,466,000
SYSTEMWIDE IMPROVEMENTS/RENEWAL & REPLACEMENT PROJECTS TOTAL		\$11,273,062
CONTINGENCY FUNDS		
Contingency	72	\$750,000
Contingency Funds Subtotal:		\$750,000
SYSTEMWIDE IMPROVEMENTS/RENEWAL & REPLACEMENTS PROGRAM TOTAL		\$12,023,062
SINKING FUNDS		
Administrative & Engineering Building - Sinking Fund	72	\$387,664
Sinking Funds Total:		\$387,664

EXPANSION PROGRAMS

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**ZONE 7
ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
FISCAL YEAR 2012-13**

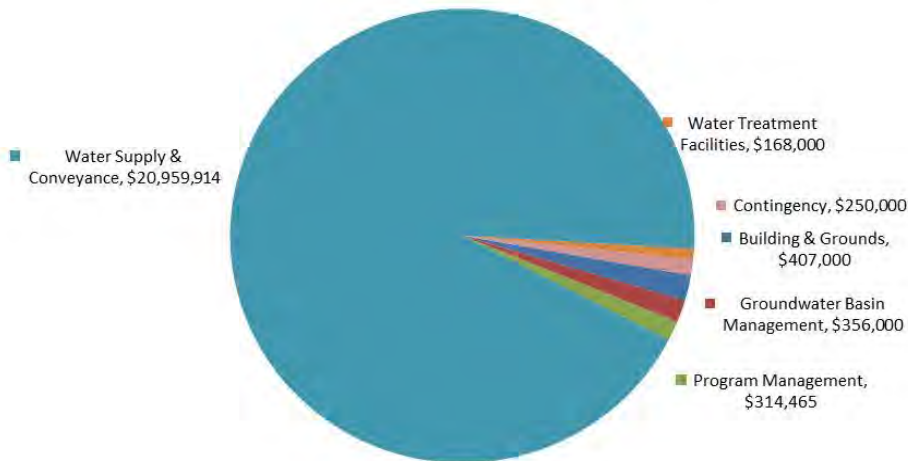
WATER ENTERPRISE CAPITAL IMPROVEMENT PROGRAMS EXPANSION (FUND 73)

The purpose of this program is to ensure that Zone 7 is able to meet future needs for water demands. The program is primarily intended to provide funding for new facilities and water supplies for new development and to fund programs that encourage water conservation measures.

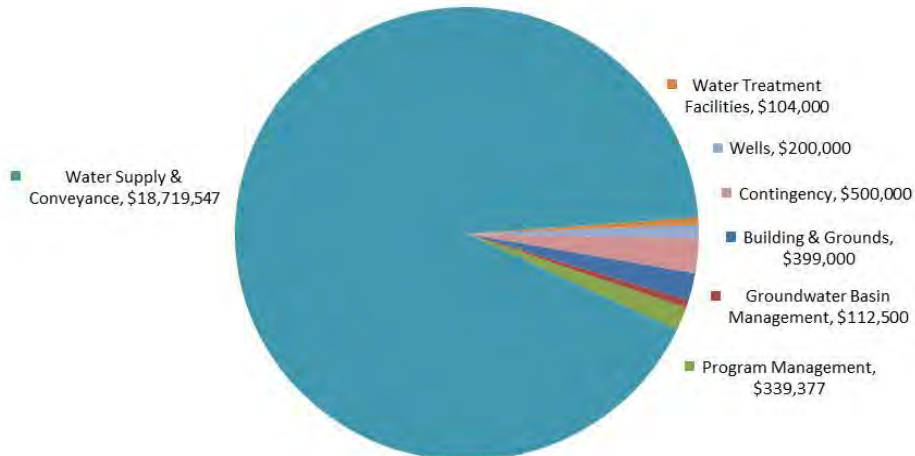
The funding for this program comes entirely from connection fees and is in conformance with the Board's stated policy that new development funds its own needs.

	FY 2011-12 Budget	FY 2011-12 Forecast	FY 2012-13 Budget	Budget vs Budget Change Amount	% Change
Appropriation (Expenses)	\$20,374,424	\$17,613,418	\$22,455,379	\$2,080,955	10.21%
Reserves	\$11,954,280	\$17,977,131	\$10,533,224	(\$1,421,056)	(11.89%)
Revenue (primarily Connection Fees)	\$10,737,137	\$10,481,859	\$15,011,472	\$4,274,335	39.81%

FY 12/13 Budget Expansion Appropriations



FY 11/12 Budget Expansion Appropriations

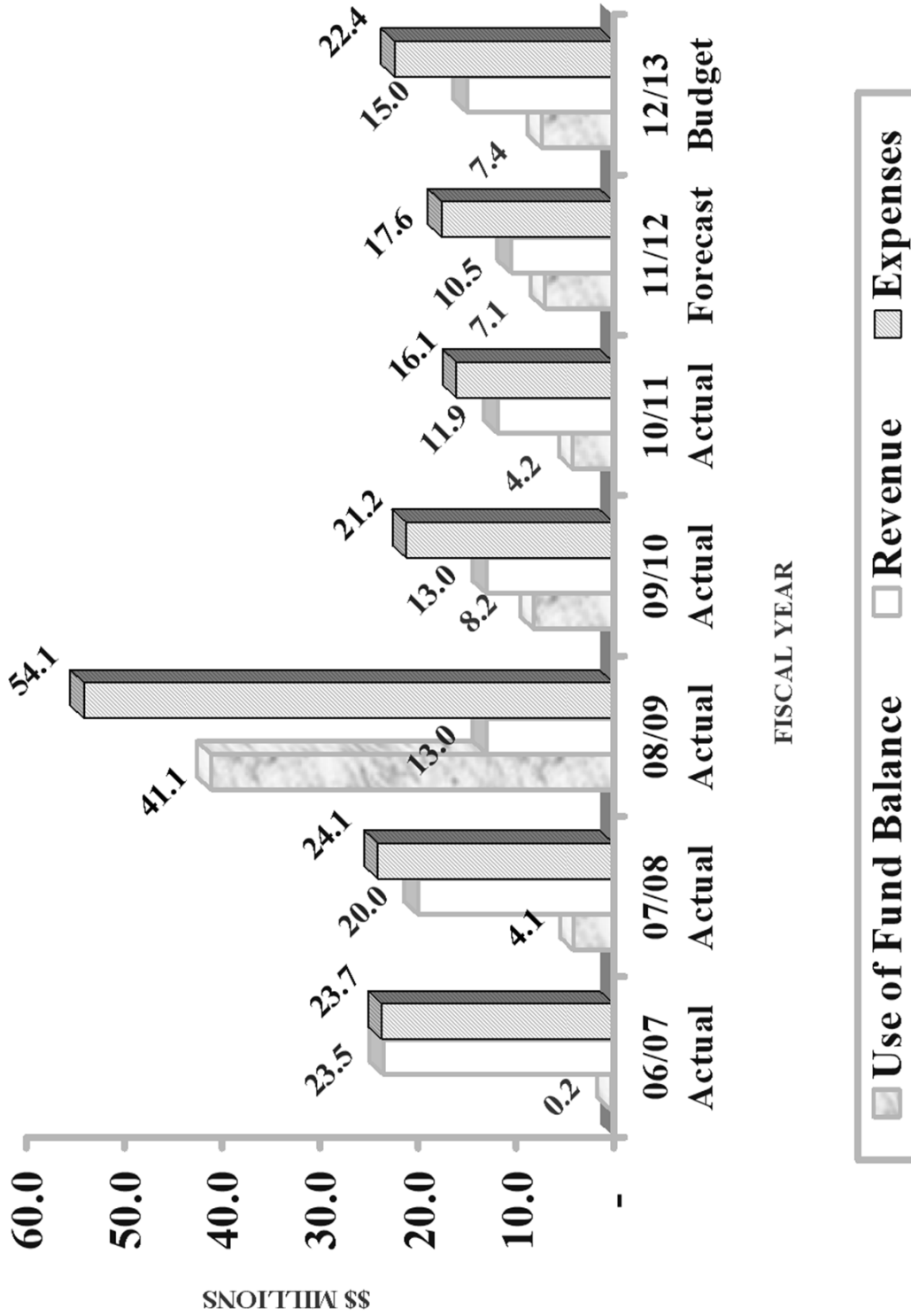


SUMMARY:REVENUES/EXPENDITURES
WATER ENTERPRISE CAPITAL FUNDS
EXPANSION PROGRAM (FUND 73)

	Fiscal Year 2011/12 Forecast	Fiscal Year 2012/13 Budget	Change	% Change
Beginning Available Fund Balance	\$25,108,690	\$17,977,131		
Adjustments				
Net Beginning Available Fund Balance	\$25,108,690	\$17,977,131		
<u>Estimated Revenue</u>				
Connection Fees	\$8,501,966	\$12,382,587	\$3,880,620	46%
Interest	\$125,543	\$89,886	(\$35,658)	(28%)
Fund Transfers	\$0	\$0	\$0	0%
ISA	\$0	\$0	\$0	0%
Other	\$1,854,349	\$2,539,000	\$684,651	37%
Total Revenue:	\$10,481,859	\$15,011,472	\$4,529,613	43%
<u>Estimated Expenditures</u>				
Personnel	\$547,096	\$630,750	\$83,654	15%
Contracts	\$550,795	\$556,000	\$5,205	1%
Construction		\$826,000	\$826,000	0%
Water Purchases/Costs	\$14,916,317	\$19,164,164	\$4,247,847	28%
Other	\$1,599,211	\$1,028,465	(\$570,746)	(36%)
Contingency		\$250,000	\$250,000	0%
Total Expenditures	\$17,613,418	\$22,455,379	\$4,841,961	27%
Net Revenue over Expenditures	(\$7,131,559)	(\$7,443,907)	(\$312,348)	4%
Estimated Ending Available Fund Balance	\$17,977,131	\$10,533,224	(\$7,443,907)	(41%)
<u>Reserve Funds</u>				
Building Sinking Fund	\$1,390,846	\$1,426,187	\$35,341	3%
Future Contractor's Share Sinking Fund	\$1,075,442	\$1,103,116	\$27,674	3%
South Bay Aqueduct Sinking Fund	\$6,528,459	\$6,694,078	\$165,619	3%
Net Reserves	\$8,994,748	\$9,223,382	\$228,634	3%
Net Estimated Ending Available Fund Balance	\$8,982,383	\$1,309,842	(\$7,672,541)	(85%)
Installment Sale Agreement (ISA) Funding	\$30,500,000	\$30,500,000		
Net Estimated Available Fund Balance + ISA Funding	\$39,482,383	\$31,809,842		

CAPITAL EXPANSION FUND (73)

Revenue vs Expenses



**EXHIBIT B
 PROJECT BUDGET REQUEST
 EXPANSION FUND 73
 CAPITAL PROJECTS**

Project Description/Name	Fund Number	Funding Req. 2012/13
BUILDING & GROUNDS		
North Canyons Administrative & Engineering Building Lease	73	\$407,000
Building & Grounds Subtotal:		\$407,000
GROUNDWATER BASIN MANAGEMENT		
Groundwater Management Plan/SNMP Update	73	\$231,000
Mocho Demin Easement	73	\$125,000
Groundwater Basin Management Subtotal:		\$356,000
PROGRAM MANAGEMENT		
Capital Improvement Program Management	73	\$38,000
Expansion Program Management (ISA interest costs)	73	\$276,465
Program Management Subtotal:		\$314,465
WATER SUPPLY & CONVEYANCE		
Arroyo Mocho Diversion Facility Coordination and Implementation	73	\$134,272
Arroyo Mocho Low Flow Crossings	73	\$70,000
Bay Area Regional Desalination Project - Planning	73	\$210,000
Bay-Delta Conservation Planning (Zone 7)	73	\$60,000
Cawelo Groundwater Banking Program*	73	\$1,296,000
Chain of Lakes Facilities and Improvements - Water Supply	73	\$98,000
Chain of Lakes Master Planning	73	\$50,000
Cope Lake Repairs	73	\$525,000
CUWA Membership	73	\$20,000
Delta Habitat Conservation and Conveyance Program	73	\$161,148
Delta Outreach Program	73	\$30,000
Fixed Cost of Water Entitlement*	73	\$650,116
Fourth Contractor's Share of the SBA (Capital Costs)*	73	\$2,100,000
High-Efficiency Toilet Rebate Program	73	\$30,000
High-Efficiency Washing Machine Rebate Program	73	\$90,000
Interim Chain of Lakes Water Management Plan	73	\$23,478
Semitropic Stored Water Recovery Unit	73	\$48,000
South Bay Aqueduct Enlargement Project*	73	\$14,975,000
SWP Peaking Payment (Lost Hills & Belridge Water Districts)	73	\$18,900
Vulcan Discharge Capture	73	\$350,000
Water Conservation Best Management Practices	73	\$20,000
Water Supply & Conveyance Subtotal:	73	\$20,959,914
WATER TREATMENT FACILITIES		
DWR Land Acquisition Adjacent to PPWTP	73	\$156,000
Water Quality Management Program	73	\$12,000
Water Treatment Facilities Subtotal:		\$168,000
EXPANSION PROJECTS TOTAL		\$22,205,379
CONTINGENCY FUNDS		
Contingency	73	\$250,000
Contingency Funds Subtotal:		\$250,000
EXPANSION PROGRAM TOTAL		\$22,455,379
SINKING FUNDS		
Administrative & Engineering Building - Sinking Fund	73	\$35,000
Fourth Contractor's Share of the SBA - Sinking Fund	73	\$28,000
South Bay Aqueduct Improvement & Enlargement - Sinking Fund	73	\$166,000
Sinking Funds Total:		\$229,000

*Fixed (Non-Discretionary) Obligations

FLOOD PROTECTION AND STORMWATER DRAINAGE PROGRAMS

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ZONE 7
ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
FISCAL YEAR 2012-13

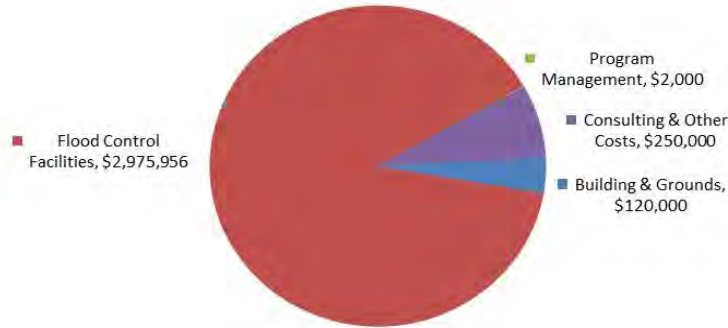
FLOOD PROTECTION AND STORM WATER DRAINAGE
DEVELOPMENT IMPACT FEE FUND
FUND 76

On March 18, 2009, the Zone 7 Board of Directors adopted Ordinance 2009-01, which replaced the Special Drainage Area (SDA) 7-1 development impact fee previously adopted by Zone 7. The new ordinance also established the Flood Protection and Storm Water Drainage Development Impact Fee Fund (Fund 76); consequently, all funds from SDA Operations (Fund 71) and the SDA 7-1 Trust Fund (Fund 90) were transferred to Fund 76, while all of the outstanding SDA 7-1 exemption credits were liquidated.

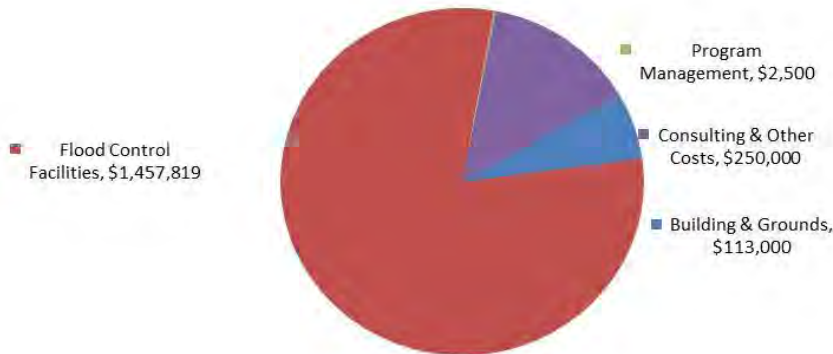
The purpose of this program is to ensure that Zone 7 is able to meet future needs for flood control facilities. The program is primarily intended to provide funding for any flood control facilities required for new development. The funding for this program comes entirely from new development fees. Funds are expended on the planning, design, lands and R/W acquisition, environmental review, permitting, construction, etc for drainage projects.

	FY 2011-12 <u>Budget</u>	FY 2011-12 <u>Forecast</u>	FY 2012-13 <u>Budget</u>	Budget vs Budget <u>Change Amount</u>	<u>% Change</u>
Appropriation (Expenses)	\$1,823,319	\$7,538,249	\$3,347,956	\$1,524,637	83.62%
Reserves	\$29,473,750	\$31,230,609	\$29,909,983	\$436,233	1.48%
Revenue (primarily Development Impact Fees)	\$1,639,149	\$1,953,941	\$2,027,330	\$388,181	23.68%

**FY 12/13 Budget Flood Protection and Stormwater
Drainage Appropriations**



**FY 11/12 Budget Flood Protection and Stormwater
Drainage Appropriations**

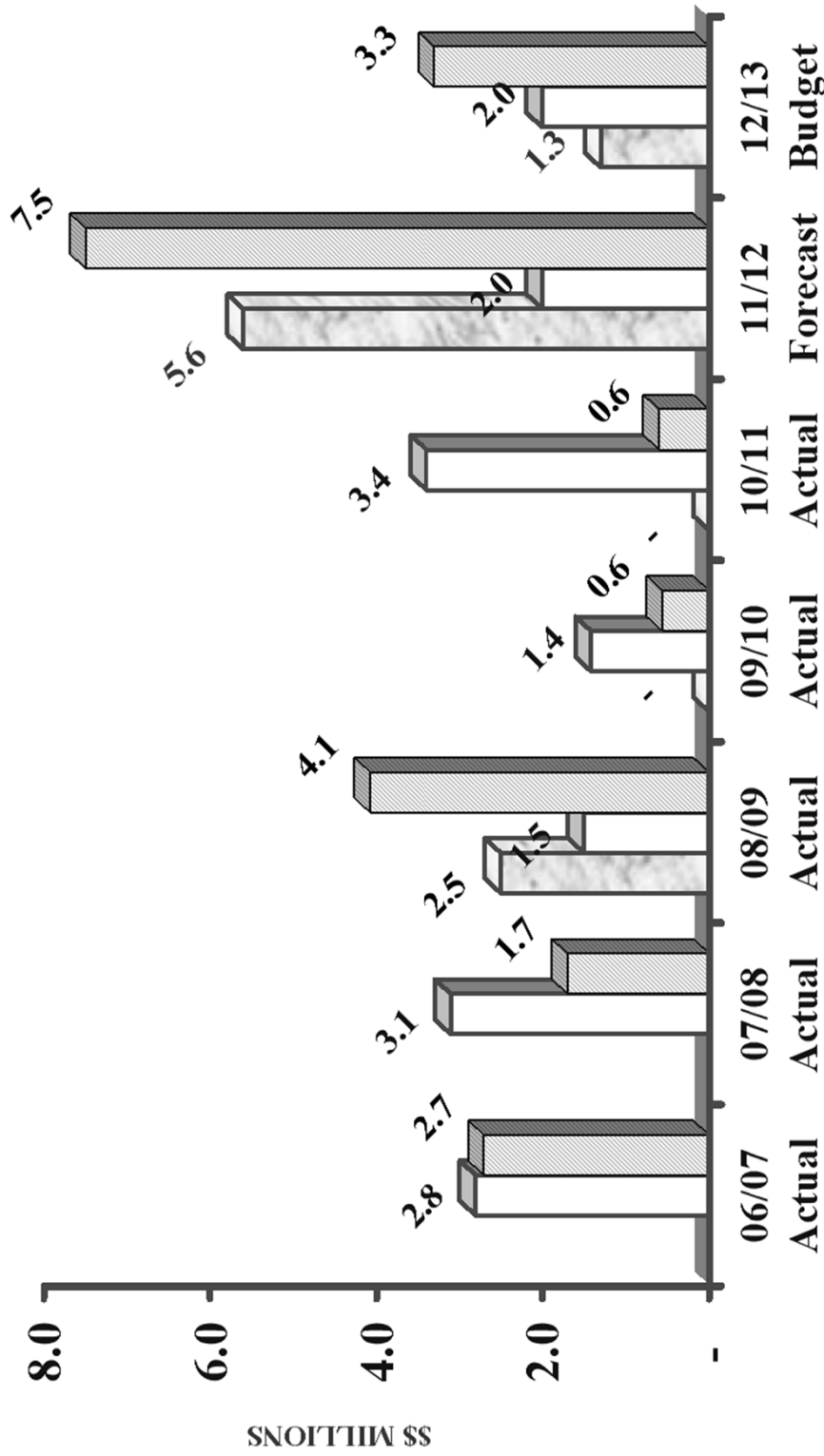


SUMMARY: REVENUES/EXPENDITURES
FLOOD PROTECTION &
STORMWATER DRAINAGE FUND
(FUND 76)

	Fiscal Year 2011/12 Forecast	Fiscal Year 2012/13 Budget	Change	% Change
Beginning Available Fund Balance	\$36,814,917	\$31,230,609		
Adjustments	\$0	\$0		
Net Beginning Available Fund Balance	\$36,814,917	\$31,230,609		
<u>Estimated Revenue</u>				
Interest	\$170,669	\$154,894	(\$15,775)	(9%)
Fld Protect/Storm Drainage Fees	\$1,783,272	\$1,872,436	\$89,164	5%
Other	\$0	\$0	\$0	0%
Total Revenue:	\$1,953,941	\$2,027,330	\$73,389	4%
<u>Estimated Expenditures</u>				
Personnel	\$211,908	\$523,322	\$311,415	147%
Contracts	\$194,844	\$324,654	\$129,810	67%
Construction	\$6,973,423	\$2,098,180	(\$4,875,243)	(70%)
Other	\$158,074	\$401,800	\$243,726	154%
Total Expenditures	\$7,538,249	\$3,347,956	(\$4,190,293)	(56%)
Net Revenue over Expenditures	(\$5,584,308)	(\$1,320,626)	\$4,263,682	(76%)
Estimated Ending Available Fund Balance	\$31,230,609	\$29,909,983	(\$1,320,626)	(4%)
<u>Reserve Funds</u>				
Building Sinking Fund	\$651,378	\$737,526	\$86,148	13%
Net Estimated Ending Available Fund Balance	\$30,579,231	\$29,172,457	(\$1,406,774)	(5%)

FLOOD PROTECTION & STORMWATER DRAINAGE FUND (76)

Revenue vs Expenses



Use of Fund Balance
 Revenue
 Expenses

FISCAL YEAR

**EXHIBIT C
 PROJECT BUDGET REQUEST
 FLOOD PROTECTION AND STORM WATER DRAINAGE
 FUND 76
 CAPITAL PROJECTS**

Project Description/Name	Funding Req. 2012/13
BUILDING & GROUNDS	
North Canyons Administrative & Engineering Building Lease	\$120,000
<i>Building & Grounds Subtotal:</i>	<i>\$120,000</i>
FLOOD CONTROL FACILITIES	
Arroyo de la Laguna Improvement Project - Verona Reach	\$240,050
Cope Lake Repairs	\$420,000
Interim Chain of Lakes Water Operations Plan	\$18,783
R. 1-7: Arroyo Las Positas at N. Vasco Improvements	\$1,597,437
R.3-5: Arroyo Mocho - Stanley Reach Pilot Project	\$359,980
Sediment Transport Study	\$10,332
Steelhead and Related Studies	\$20,000
Stream Management Master Plan and Development Impact Fee Update	\$309,374
<i>Flood Control Facilities Subtotal:</i>	<i>\$2,975,956</i>
PROGRAM MANAGEMENT	
Capital Improvement Program Management	\$2,000
<i>Program Management Subtotal:</i>	<i>\$2,000</i>
CONSULTING & OTHER COSTS	
Administrative, Consulting and Other Program Costs	\$250,000
<i>Consulting & Other Costs Subtotal:</i>	<i>\$250,000</i>
<i>FLOOD PROTECTION AND STORM WATER DRAINAGE TOTAL</i>	<i>\$3,347,956</i>
SINKING FUNDS	
Administrative & Engineering Building - Sinking Fund	\$86,148
<i>Sinking Funds Total:</i>	<i>\$86,148</i>

**ACTIVITY
INDICATORS/ACCOMPLISHMENTS**

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MISSION STATEMENT

To provide a reliable supply of high quality water and an effective flood control system to the Livermore-Amador Valley and to develop and manage the water resources in a fiscally responsible, innovative, proactive and environmentally sensitive way.

MANDATED SERVICES

Provide treated and untreated water for municipal, industrial and agricultural uses, and develop and maintain adequate facilities to prevent property loss and damage from flood in the Livermore-Amador Valley area.

DISCRETIONARY SERVICES

The level of service is discretionary and determined by the Zone 7 Board of Directors.

MAJOR SERVICE AREAS

	10-11 Estimated	10-11 Actual	11-12 Estimated	12-13 Projected
ADMINISTRATIVE SERVICES				
Personal Expense Claims Processed	145	132	125	125
Contracts	100	93	110	100
Average Monthly Water Billings	23	20	22	21
IT Help tickets	340	587	590	600
Water Awareness/Conservation Events	50	35	50	35
Water Conservation Rebates	3,824	3,975	4,200	2,500
Large Landscape CII Audits	20	18	35	10
Large Landscape School Audits	5	4	4	4
School Programs	340	325	340	325
Training Classes Attended	416	635	500	640
CPR, First Aid, and BBP Training (hrs)	216	56	320	110
General Safety Training (hrs)	444	1,016	450	850
Hazard Comm/HAZWOP Training (hrs)	589	463	520	510

Agency Administration and Administrative Services provides executive direction, administrative, and business services to the Agency's water enterprise and flood control programs. Administrative Services include accounting and payroll; budget preparation and monitoring; purchasing services and information technology coordination, including geographical information systems. The Office of the General Manager coordinates legislative relations activities, and implements water conservation and public outreach programs. Employee Services provides safety and human resources administration, health and safety training support to agency employees, and process safety review of active capital projects. Monitors, provides notification and training to Zone 7 Water Agencies, managers and staff of current regulatory requirements and pending legislative changes.

	10-11 Estimated	10-11 Actual	11-12 Estimated	12-13 Projected
FLOOD PROTECTION				
Channels Maintained (miles)	37	37	37	37
Encroachment Permits Issued	34	30	32	34
Development Reviews	27	31	20	30
Active DIF Projects	3	3	3	3

Engineering is responsible for providing the following services: 1) planning, design, implementation, and administrating construction of capital improvements that support flood protection and the water utility program; 2) managing the flood protection system; 3) managing water supply sources; 4) protecting the groundwater basin; 5) managing real property activities; 6) providing water quality support services related to treatment process optimization and regulatory compliance, including the Safe Drinking Water Act; 7) monitoring and administering deliveries to untreated and treated water customers; and 8) providing other miscellaneous technical support services such as minimizing power costs and budgeting. Engineering is organized into the following functional areas:

	10-11 Estimated	10-11 Actual	11-12 Estimated	12-13 Projected
WATER SUPPLY				
New Water Connections	381	412	400	450
Capital Projects (\$M)	\$25	\$25	\$28	\$31
Development Reviews	40	31	20	30
Encroachment Permits	7	7	10	12
Groundwater Level Measurements *	890	731	740	740
External CEQA Reviews	15	5	10	15
CEQA Documentation for Zone 7 Projects	25	33	30	30
Well Permits issued	120	130	150	160
Groundwater Samples**	170	164	164	145
Treated Water Contractors	10	9	9	9
Untreated Contractors Monitored	74	74	74	7
Main Basin artificial recharge (Acre-Feet)	8,000	6,000	8,000	7,000
Water from Banking programs (Acre Feet)	0	0	0	0
Energy used (Mega Watt Hours)	12,100	11,700	12,100	12,000
Green House Gas emissions (Metric tons)	4,100	4,000	4,100	4,100

Facilities Engineering (FE): plans, designs and administers construction of major capital improvements that support flood protection and water utility. FE also manages the agency's Capital Improvement and Asset Management Programs, water supply sources, supports operations in planning and minimizing power costs.

Real Property Services (RPS): manages and coordinates the Agency's real property activities, including consultation for capital projects, negotiations and appraisals of property and rights-of-way, acquisition, disposition, and property management.

Flood Control (FC): Of the 620 square miles of the Alameda Creek watershed, Zone 7 provides regional flood protection management services to approximately 425 square miles located in the upper Alameda Creek watershed areas. Management activities include implementing the Development Impact Fee (DIF) program; operation, maintenance and property administration of approximately 37 miles of flood control channels and access roads currently owned by Zone 7. The DIF program provides funding from new development for planning, design and construction of new flood protection projects identified in the Stream Management Master Plan (SMMP).

Groundwater (GW): implements, manages, and provides updates for Zone 7's Groundwater Management Plan (GMP) for the Livermore Valley Groundwater Basin. For the GMP, GW monitors quantity and quality of local groundwater and surface water resources; provides well permitting and inspection services within the Zone 7 service area; evaluates salt loading and other potential impacts of projects on local groundwater supplies; and assists other functional areas in the planning and implementation of projects and programs.

Water Quality (WQ): provides water quality engineering technical support and laboratory analytical services for the following areas: regulatory compliance and permitting; treatment plant performance verification and evaluation; source water monitoring and protection; and water quality/treatment improvement projects/studies. WQ also provides technical support to Operations and to water retail customers to resolve or understand water quality issues, as well as providing analytical support services to our retailers.

*Water year (Oct through Sept)

**Collected and reviewed

	10-11 Estimated	10-11 Actual	11-12 Estimated	12-13 Projected
WATER QUALITY				
Samples Analyzed	1,500	1,252	1,250	1,300
Bacteriology Samples Analyzed	1,250	1,383	1,400	1,450

	10-11 Estimated	10-11 Actual	11-12 Estimated	12-13 Projected
WATER OPERATIONS				
Well Water Treated (M/gals)	2,500	2,400	2,500	2,500
Surface Water Treated (M/gals)	9,000	10,200	9,200	10,500
Vehicles Maintained	41	41	43	43
Maintenance Jobs Completed	1,600	3,100	1,600	3,200

Water Operations operates and maintains three water treatment plants, nine wells, one demineralization facility and the water enterprise distribution system; schedules all of the agency's water deliveries; and operates the main basin artificial groundwater recharge program. Ensures proper operation of facilities and treatment and distribution of water. Responsible for vehicle fleet purchase and maintenance. Provides maintenance and construction services for the entire system including mechanical and electrical services and underground pipeline repair and maintenance.

MAJOR ACCOMPLISHMENTS FOR FY 11-12

Completed 19 bank repairs which translates into 1,361 linear feet of banks; road and drainage improvement projects measured a total of 1,198 linear feet; and 565 linear feet of concrete channel lining repairs. Total construction cost was \$750,000. In addition, staff managed various maintenance activities such as vegetation management, down tree removal, hydroseeding, fence and gate repairs, minor desilting and debris and trash removal totaling about an additional \$500,000

Construction within the El Charro Specific Plan Area began in the summer of 2011. Two of the major flood protection improvements, the Southern Conveyance Facility and Golf Course berms, were substantially completed by November 2011. In December 2011, the City conveyed to Zone 7, the specific easements identified in the Partnership Agreement. Construction will continue through 2012.

As part of the re-evaluation of the Stream Management Master Plan (SMMP), it requires hydrologic and hydraulic analyses of Zone 7's watershed area to help re-evaluate proposed projects identified in the SMMP. Zone 7 staffs undertake the task of creating working hydrologic and hydraulic models of the Zone 7 watershed.

Reached resolution with the City of Pleasanton with regards to the extension of Stoneridge Drive into Staples Ranch. The extension requires a bridge over the Arroyo Mocho where impacts to Zone 7's access to conduct channel operation and maintenance have been identified. Through discussions, agreeable solutions have been identified and resolution reached. Initial grading of the Staples ranch area began in the latter half of 2011 with bridge work to begin in Spring 2012.

Complete Title 22 water quality analysis on all supply sources.

Completion of new Rules and Regulations Governing Untreated Water Service which replaces over 70 individual untreated contracts and more closely matches Zone 7 relationship with untreated water contractors and remote untreated water users.

Completion of power upgrade of the Del Valle Water Treatment Plant.

Completion of power upgrade of the Patterson Pass Water Treatment Plant.

Completion of the conventional clarifier rehabilitation at Patterson Pass Water Treatment Plant.

Completion of Cross-Valley Pipeline relocation at Kittyhawk and Airway Rd.

Completion of the Santa Rita Pipeline relocation to avoid conflicts with I-580 Widening.

Completion of the Cross-Valley Pipeline relocation and new turnouts with City of Livermore and DSRSD at the Paragon Outlets near El Charro Rd.

Completion of the Airport Pump Station to increase Zone 7 operational flexibility to pump water from West to East.

Revamped all stream gage stations including adding staff plates and crest stage gages, and water temperature monitoring where they were previously missing.

Installed stream stage monitoring equipment at two new gage stations in Dublin; one on Alamo Cr. and one on Tassajara Cr. for a watershed runoff investigation.

Kicked-off a primarily in-house effort to update of Zone 7's Groundwater Management and Salt, Nutrient Management Plans.

Made improvements to Zone 7's Areal Recharge Model and Numeric Groundwater Model that incorporate new technologies and our better understanding of the Basin processes.

DIVISION SUMMARIES

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ADMINISTRATION

Description of Services:

The administration team is responsible for providing the business, human resources, safety, public outreach, legislative relations services, and information technology services for the Agency. This is accomplished through the efforts of three groups.

Office of the General Manager: provides public outreach, including schools, and legislative relations services. This group includes Zone 7's water conservation programs that are planned and implemented in partnership with Valley water retailers. Finally, this group also provides information to the general public about the Agency's financial performance.

Human Resources & Safety Department: provides recruitment and selection; classification and compensation; labor relations and contract negotiations; employee relations and counseling; employee benefits coordination; workers' compensation; Equal Employment Opportunity services; Develops and provides employee health and safety programs; conducts technical safety reviews on Agency capital projects; monitors health, safety, and regulatory compliance; and provides Agency training for the areas listed above.

Finance: provides governmental and enterprise accounting; accounts payable; billing for services and receivables; contract monitoring; payroll; Agency-wide internal controls; financial reporting; financial forecasting and analysis; budget development, monitoring and control; purchasing services; information technology/GIS services; and risk management liaison.

Mission:

To provide effective and responsible business services in the areas of finance human resources, training, health, safety and security, procurement, information technology, and in support of the Agency's activities.

2012-13 Goals and Objectives:

Provide accounting and financial support services efficiently and effectively:

- Transition finance and accounting services from Alameda County to assume independent operations.
- Implement new Accounting software.

Enhance purchasing and information system support services:

- Review and update information technology policies and procedures.
- Transition finance and accounting services from Alameda County to assume independent operations.

Ensure availability of staff recruitment resources:

- Develop an improved system for proactive management and planning of human resources that will allow the agency and its employees to be better prepared to meet the agency's future requirements in ensuring effective delivery of services to the public.

Conduct safety planning and training to ensure health and safety of employees:

- Facilitate safety improvements throughout the agency while ensuring compliance with the California Regulatory and Prevention Programs.

Enhance the public transparency of agency activities, and advocate for legislation that supports the agency’s ability to meet its flood protection, water supply and quality mission.

- Secure state funding in support of flood protection, water supply and water quality planning and projects.
- Continue to develop institutional infrastructure to manage and streamline agency communications.
- Enhance public understanding about source water supply and water quality, and financing their ongoing operation and improvements.

OPERATING BUDGET SUMMARY

	2011-2012	2012-2013	
Category	Budget	Proposed	Difference
Personnel	\$5,062,120	\$4,801,474	(\$260,646)
Operating	\$12,043,891	\$10,887,771	(\$1,156,120)
Equipment	\$27,500	\$10,000	(\$17,500)
Total	\$17,133,511	\$15,699,245	(\$1,434,266)

Summary of Increases/Decreases:

Personnel: Decrease represents cost savings from keeping salaries flat and freezing vacant positions.

Operating: Decrease represents cost savings efforts in services and supplies.

Equipment: Equipment decrease represents lower costs for anticipated equipment.

STAFFING SUMMARY

	2011-2012	2012-2013	
	Budget	Proposed	Difference
FTE*	33	37	4

*Full Time Equivalent Positions

Summary of Staffing Changes: The change in personnel represent; 1) the transfer of 4 FTE - two Senior Engineers/Geologists and two Associate Engineers/Geologists from Engineering. Soft hiring freeze vacancies are included in the FTE count.

ENGINEERING

Description of Services:

Engineering is responsible for providing the following services: 1) planning, design, implementation, and administering construction of capital improvements that support flood protection and the water utility program; 2) managing the flood protection system; 3) managing water supply sources; 4) protecting the groundwater basin; 5) managing real property activities; 6) providing water quality support services related to treatment process optimization and regulatory compliance, including the Safe Drinking Water Act; 7) monitoring and administering deliveries to untreated and treated water customers; and 8) providing other miscellaneous technical support services such as minimizing power costs and budgeting. Engineering is organized into the following functional areas:

Facilities Engineering (FE): plans, designs and administers construction of major capital improvements that support flood protection and water utility. FE also manages the agency's Capital Improvement and Asset Management Programs, manages water supply sources and supports operations in planning and minimizing power costs.

Real Property Services (RPS): manages and coordinates the Agency's real property activities, including consultation in support of capital projects, negotiations and appraisals of property and rights-of-way, acquisition, disposition, and property management.

Flood Control (FC): Of the 620 square miles of the Alameda Creek watershed, Zone 7 provides regional flood protection management services to approximately 425 square miles located in the upper Alameda Creek watershed areas. Management activities include implementing the Development Impact Fee (DIF) program; operation, maintenance and property administration of approximately 37 miles of flood control channels and access roads currently owned by Zone 7. The DIF program provides funding from new development for planning, design and construction of new flood protection projects identified in the Stream Management Master Plan (SMMP).

Groundwater (GW): implements, manages, and provides updates for Zone 7's Groundwater Management Plan (GMP) for the Livermore Valley Groundwater Basin. For the GMP, GW monitors quantity and quality of local groundwater and surface water resources; provides well permitting and inspection services within the Zone 7 service area; evaluates salt loading and other potential impacts of projects on local groundwater supplies; and assists other functional areas in the planning and implementation of projects and programs.

Water Quality (WQ): provides water quality engineering technical support and laboratory analytical services for the following areas: regulatory compliance and permitting; treatment plant performance verification and evaluation; source water monitoring and protection; and water quality/treatment improvement projects/studies. WQ also provides technical support to Operations and to water retail customers to resolve or understand water quality issues, as well as providing analytical support services to our retailers.

Mission:

To provide the professional and technical support necessary to: support operations and maintenance of the Agency's water enterprise program; manage and implement the planning, design and construction of major capital facilities; and to manage the region's flood protection system and groundwater resources.

2012-13 Goals and Objectives:

Provide regional flood protection management:

- Assist in re-evaluation and update of the SMMP including an implementation plan that will provide the basis for a new comprehensive capital improvement program.
- Continue to manage a comprehensive maintenance program for the agency's flood protection facilities that will provide and maintain flood protection facilities designed for a 100-year storm event.
- Continue to monitor land use activities to ensure that new urban development adequately addresses potential impacts caused by increased runoff and pursue grant funding opportunities for the flood protection program.
- Develop and implement a flood emergency notification plan.

Protect and manage the groundwater basin:

- Update Zone 7's Groundwater Management and Salt Management Plans with respect to changes in water supply projections and associated salt loadings, new conjunctive use facility plans and schedules, observed groundwater data trends, and new State guidance and policies adopted since the original plans were written.
- Continue to work with the quarry operators to reduce and/or recapture groundwater losses that occur as a result of their mining and aggregate processing operations.

Reliably provide high quality water:

- Continue providing water supply that meets all CDPH and EPA health-related standards.
- Coordinate ongoing implementation of various capital improvement projects and activities called out by Zone 7's Water Quality Policy Goals and its Water Quality Management Program, which set forth water targets that are typically more stringent than regulated standards and include aesthetic-related parameters such as hardness, taste and odor.
- Continue implementing the Asset Management Program to maintain and improve a reliable water supply system.

Plan, design and administer construction of capital improvement projects:

- Continue to provide support to DWR for construction of South Bay Aqueduct Improvement and Enlargement Project.
- Complete Zone 7 area-wide SCADA communication improvements.
- Complete interior coating of the Del Valle 4.5 MGD Clearwell.
- Complete installation of power distribution facilities to switch power from PG&E to PWRPA.
- Complete slope repairs around the Cope Lake to prepare the Lake for water supply and flood protection purposes.
- Complete upgrades and replacement of outdated chemical systems at Zone 7 treatment plants.
- Continue with condition assessments of Zone 7 facilities to help prioritize renewal/replacement projects.

Provide Real Property Services effectively and efficiently:

- Document procedures and update Real property guidelines.
- Cross train additional staff to manage real property.
- Complete the acquisition process of DWR land adjacent to Patterson Pass Water Treatment Plant.

Manage Agency's water supplies:

- To provide maximum reliability for current year and beyond while meeting current water demands.
- Maximize use of surface water sources and maintain local groundwater basin near the top of its working storage capacity and continue to develop Arroyo del Valle water rights.

Continue to manage facilities and protect Zone 7 interests in the Chain of Lakes. Coordinate activities with quarry operators and other regional projects (e.g. BART, Hwy 84).

Continue participation in the Bay-Delta Conservation Plan to develop and work towards implementation of a long term fix to the Sacramento - San Joaquin delta.

OPERATING BUDGET SUMMARY

	2011-2012	2012-2013	
Category	Budget	Proposed	Difference
Personnel	\$6,557,625	\$6,107,265	(\$450,360)
Operating	\$4,982,043	\$4,968,125	(\$13,918)
Equipment	\$18,500	\$7,000	(\$11,500)
Total	\$11,558,168	\$11,082,390	(\$475,778)

Summary of Increases/Decreases:

Personnel: Anticipated salary savings from keeping salaries flat.

Operating: Decrease represents cost savings efforts in services and supplies.

Equipment: Decrease represents lower cost for capital equipment.

STAFFING SUMMARY

	2011-2012	2012-2013	
	Budget	Proposed	Difference
FTE*	44	40	-4

*Full Time Equivalent Positions.

Summary of Staffing Changes: The decrease reflects the transfer of two Senior Engineers/Geologists and two Associate Engineers/Geologists to Administration. Soft hiring freeze vacancies are included in the FTE count.

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OPERATIONS

Description of Services:

Operations Division manages and maintains the Agency's water production, treatment and delivery facilities to supply municipal and industrial water customers, and provides fleet management services for the entire Agency.

Operations: operates three surface water treatment plants (Del Valle conventional Water Treatment Plant (WTP), Patterson Pass conventional WTP, and Patterson Pass ultra-filtration WTP), nine wells, a groundwater demineralization plant, the transmission system for the water enterprise, several rate control/pump stations, and numerous metered turnout facilities to the retail water agencies to ensure proper operation of facilities and treatment and delivery of water.

Maintenance: provides maintenance and construction services for the entire treated water system (e.g., water treatment plants, wells, demineralization plant, and rate control/pump stations) including mechanical, electrical, and instrumentation services; performs underground pipeline repair and maintenance; and provides vehicle fleet management services to the Agency.

Engineering Support: coordinates scheduling of capital projects (including replacement & repair project) with operations and maintenance activities; and provides technical support (e.g., hydraulic analysis, cathodic protection, coordination with cities, retailers, and other utilities) on transmission system.

Mission:

To produce and deliver high quality water to the Livermore-Amador Valley community in a reliable, cost effective and environmentally responsible manner.

2012-13 Goals and Objectives:

Meet service and quality requirements of the Agency's customers:

- Deliver water to treated and untreated customers according to approved water delivery requests and as required in the event of unscheduled or emergency situations.
- Meet and/or exceed all drinking water requirements through diligent operation of the Agency's three water treatment plants, nine wells, demineralization plant, and transmission system.

Maximize use of staff and facilities:

- Maintain a knowledgeable, trained staff through the development of an organized training program.
- Maintain Agency's water production, treatment, and transmission facilities with a minimum of service disruption through the annual Operations Plan developed by the Water Supply Engineering section for the water treatment plants and distribution facilities.
- Optimize and maintain our remote control and monitoring system with in-house staff, and reduce the need for outside contract services.

- Maintain equipment and instrumentation under a planned program to prevent catastrophic failure.

Ensure staff is trained in use and maximization of new technology:

- Implement recently installed Computer Maintenance Management System (CMMS) by completing data migration and instructing/training Operations staff on using CMMS.
- Continue to monitor and refine operations of recent major production and transmission pipeline facilities (Mocho Demineralization Plant, Chain of Lakes wells, Altamont Pipeline and El Charro Pipeline).
- Continue training on upgraded data radio communication system and the new Wonderware SCADA software upgrade.
- Continue to optimize the processes at all facilities at all times.

OPERATING BUDGET SUMMARY

	2011-2012	2012-2013	
Category	Budget	Proposed	Difference
Personnel	\$6,600,820	\$6,206,975	(\$393,845)
Operating	\$10,218,764	\$9,215,406	(\$1,003,358)
Equipment	\$43,000	\$20,000	(\$23,000)
Total	\$16,862,584	\$15,442,381	(\$1,420,203)

Summary of Increases/Decreases:

- Personnel: Decrease represents cost savings from keeping salaries flat.
- Operating: Decrease represents lower power and chemical costs.
- Equipment: Decrease represents anticipated lower capital equipment purchases.

STAFFING SUMMARY

	2011-2012	2012-2013	
	Budget	Proposed	Difference
FTE*	43	43	0

*Full Time Equivalent Positions

Summary of Staffing Changes: No change in personnel.

FUND SUMMARY

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ZONE 7 WATER AGENCY -- FUND SUMMARY REPORT

Fund	Fund No	Primary Funding Sources	Primary Fund Purpose	Ending Fund Balance At 06/30/11	Excess Rev Over (Under) Expenditures	Committed Or Encumbered At 12/31/11	Available Fund Balance At 12/31/11
General Fund	50	21870 Property Taxes	Flood Control Operations Flood Control District Related General Administration	26,027,983	(3,246,096)	(1,396,487)	21,385,400
State Water Facilities Fund	51	21871 Property Taxes	Fixed State Water Charges State Water Project Bonded Indebtedness	8,723,883	847,102	(8,892,984)	678,001
Water Enterprise Fund	52	21873 Water Sales	Enterprise Operation and Administration Emergency and Support Services Variable State Water Charges Water Facilities Maint & Operation, Water Facilities, Water Resources and Water Supply Planning Transfer to IR&R Fund 72	21,562,250	4,926,393	(8,296,018)	18,192,625
Capital Improvement, Renewal & Replacement	72	21874 Originally financed by Revenue Bonds, Transfers from Water Enterprise EOFY	Improvement, Renewal and Replacement Program Transfer from Water Enterprise	21,011,388	1,254,028	(1,999,519)	20,265,897
Fixed Assets (Equipment)	74	ACO Reserve (Accum Capital Outlay)	Motor Vehicle Replacement & Capital Equipment	372,028	97,152	0	469,180
Capital Expansion Fund	73	21875 Connection Fees	Water Enterprise Capital Expansion Projects	25,108,690	(2,818,897)	(4,536,051)	17,753,742
Flood Protection Fund	76	21876 Development Impact Fees	Flood protection and storm water drainage facilities Reserve for reimbursement to developers	36,814,917	(3,546,858)	(758,525)	32,509,534
Water Facilities Trust	91	83902 Quarry Reclamation/Tonnage fees Quarry discharge fees T/O construction and other deposits Encroachment permit fees Untreated connection fee deposits Unallocated interest	Chain of Lakes mitigation/planning reserve Quarry discharge exports Miscellaneous fees & deposits Permit inspection deposits Pending distribution to Fund 73 Undistributed	2,637,611 121,635 1,837 36,150 650,187 49,231		5,437 50,550 651,733	2,643,879 121,926 49,453
Water Supply/Reliability Trust	95	83901 Water supply/reliability/quality & Delta related projects	Future water, water storage and Delta-related projects	4,720,548	11,152		4,731,700

6/15/2012

Fund Summary Report 12-31-11.xls

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POSITION CHANGE DETAIL

ZONE 7
ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
FY 2012-13

BUDGET REQUEST DETAIL
ADDITIONAL POSITIONS SUMMARY

NO POSITION REQUESTS FOR FY 12/13

Position	Position Class	Salary*	Flood Control	Flood Control Capital Fund	Water Enterprise

* includes benefits

CAPITAL EQUIPMENT SUMMARY

Capital Equipment Summary
2012/2013

Item #	Account # 7520 Description	Water Enterprise Fund 52	General Fund 50	Cap IR&R Fund 72	Cap Exp Fund73	FPSD Fund76
1	FCADM: Miscellaneous equipment as needed.		3,500			
<i>Subtotal</i>	<i>General Fund</i>		3,500			
1	ADM: As Required	5,000				
2	ADM: As Required (JR)	5,000				
<i>Subtotal</i>	<i>Administration</i>	10,000				
1	GPS Large format copier/scanner/plotter	3,500				
2	FE: Large format copier/scanner/plotter	3,500				
<i>Subtotal</i>	<i>Engineering Division</i>	7,000				
1	MNT: Equipment as Required	20,000				
<i>Subtotal</i>	<i>Operations/Maintenance</i>	20,000				
Total:		37,000	3,500	-	-	-

BUDGET DETAIL BY SECTION

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FY 12/13

**General Fund/Flood Control
 Section Budget Request Detail**

		Budget Center		General Fund FC Budget	Op/Emer Reserves	Estimated Funds Avail	General Fund Central	Flood Control FC	Total Section Budget Request
6100									
	Labor & Overhead Apportioned								
	Direct Labor & Benefits Appor	\$1,326,703	\$178,540	\$1,148,162				\$1,148,162	\$1,148,162
6200	Professional & Technical Svcs								
	Professional & Tech Svcs	\$6,172,189	\$4,855,214	\$1,316,975		\$226,975		\$1,090,000	\$1,316,975
	County Prof & Tech Services	\$55,000		\$55,000					\$55,000
	County Other Services(Restricted)								
	County Indirect Costs								
	District Prof & Tech Services								
	Dist Labor/Indirect - Misc								
6300	Chemicals								
	Chemicals								
6400	Water								
	SWP - Variable Costs								
	Water Entitlement/Option Purchases								
	Water Conveyance/Wheeling Costs								
	Water Storage								
	Water Recycled								
	Water Other								
	Water Rate Stabilization Acct								
6500	Utilities								
	Gas & Electricity								
	Communications	\$3,000		\$3,000		\$1,000	\$2,000	\$2,000	\$3,000
6600	Facilities Services								
	Cleaning Services	\$6,000	\$0	\$6,000			\$6,000	\$6,000	\$6,000
	Other								
	Garbage Disposal	\$6,000		\$6,000			\$6,000	\$6,000	\$6,000
	Janitorial Service								
	Maint Svcs & Mat - Equipment	\$170,718	\$165,218	\$5,500		\$1,000	\$4,500	\$4,500	\$5,500
	Maint Svcs & Mat - Strcuts & Imp's	\$19,616,466	\$16,854,466	\$2,762,000			\$2,762,000	\$2,762,000	\$2,762,000
	Rents & Leases - Equipment	\$82,276	\$57,276	\$25,000			\$25,000	\$25,000	\$25,000
	Rents & Leases - Land, Strcuts								
	Other Property Services	\$2,500		\$2,500		\$2,500		\$2,500	\$2,500
6700	Services and Supplies								
	Emergency & Safety	\$6,000		\$6,000		\$1,000	\$5,000	\$5,000	\$6,000
	Office Expense	\$61,600		\$61,600		\$27,000	\$34,600	\$34,600	\$61,600
	Organization Memberships & Dues	\$79,500		\$79,500		\$15,000	\$64,500	\$64,500	\$79,500
	Other Services & Supplies	\$112,928	\$96,928	\$16,000		\$1,000	\$15,000	\$15,000	\$16,000
	Advertising & Legal Services	\$1,500		\$1,500		\$500	\$1,000	\$1,000	\$1,500
	Clothing & Personal Supplies	\$2,000		\$2,000		\$0	\$2,000	\$2,000	\$2,000
	Household Expense								
	Laboratory Supplies								
	Tools & Instruments	\$1,500		\$1,500		\$500	\$1,000	\$1,000	\$1,500
	State & Local Fees	\$10,000		\$10,000		\$0	\$10,000	\$10,000	\$10,000
	Uniform Service	\$1,000		\$1,000			\$1,000	\$1,000	\$1,000
	Other	\$96,928		\$96,928					
	Training	\$13,000		\$13,000		\$4,000	\$9,000	\$9,000	\$13,000
	Transportation								
	Travel	\$5,500		\$5,500		\$500	\$5,000	\$5,000	\$5,500
6800	Equipment								
	Equipment & Vehicle Expense	\$50,000		\$50,000		\$50,000		\$50,000	\$50,000
6900	Other								
	Non-Operating Expense	\$25,000		\$25,000		\$25,000	\$0.00	\$0.00	\$25,000
7500	Capital Land, Structures, & Equip								
	Capital Structures & Improvmts	\$758,060	\$758,060						
	Capital Equipment	\$3,500		\$3,500			\$3,500.00	\$3,500.00	\$3,500
	Subtotal	\$28,549,940	\$22,965,703	\$5,584,237		\$409,975	\$5,174,262.41	\$5,584,237	\$5,584,237
	TRANSFERS IN/OUT								
	Credit for Direct Labor & Benefits	(\$296,643)		(\$296,643)			(\$296,642.72)	(\$296,643)	(\$296,643)
	Indirect Labor & Benefits Appor	\$392,982		\$392,982			\$392,982.00	\$392,982	\$392,982
	Indirect Overhead Apportioned	(\$57,495)		(\$57,495)			(\$57,495.00)	(\$57,495)	(\$57,495)
	Direct Equip & Vehicle Use	\$80,413		\$80,413		\$50,000	\$30,413.00	\$80,413	\$80,413
	Indirect Equip & Vehicle Use	(\$49,347)		(\$49,347)		(\$50,000)	\$653.02	(\$49,347)	(\$49,347)
	Subtotal	\$69,910	\$0	\$69,910		\$0	\$69,910.30	\$69,910	\$69,910
	TOTAL	\$28,619,850	\$22,965,703	\$5,654,148		\$409,975	\$5,244,173	\$5,654,148	\$5,654,148

Water Enterprise Fund/General Fund
EXHIBIT A

2012/2013
PROFESSIONAL & TECHNICAL SERVICES 6210

FUND 62

Acct #	Item #	Description	ADM	ASD	HRS	WQE	LAB	WSE	GPE	OPER	DWWT	PPWTP	DIST SYS	DMN	MAINT	TOTAL
6210 - PROFESSIONAL & TECHNICAL SERVICES																
AUDITING SERVICES																
6211	1	Auditing Services	24,300													24,300
6211	2	Audit for HR/Safety Services and Costs	1,575	2,500	8,000											9,575
6211	3	MISC														2,500
6211		AUDITING SERVICES	25,875	2,500	8,000											36,375
DWR PAYMENTS AUDIT																
6212	1	DWR Payments Audit	38,000													38,000
6212		DWR PAYMENTS AUDIT	38,000													38,000
ENGINEERING SERVICES																
6213	1	Chain of Lakes Inspections							6,500							6,500
6213	2	Construction Testing Services (Soils & Materials)								1,000			1,000			1,000
6213	3	Contract Engineering					25,000			5,000			5,000			30,000
6213	4	Corrosion					48,000									48,000
6213	5	Drafting Services					10,000									10,000
6213	6	Electrical Consulting Services								22,200		8,800	3,400	1,000		22,200
6213	7	Stream Gauging						4,000								4,000
6213	8	MISC	17,500													17,500
6213		ENGINEERING SERVICES	17,500				83,000	10,500	28,200	9,000	8,800	9,400	1,000			139,200
INFORMATION SYSTEMS																
6214	1	ITD Services	128,700	17,250		2,500		13,500	5,500	44,300	12,300	6,500	6,000	3,500	16,000	211,750
6214	2	Network				2,500	1,500									8,000
6214	3	MISC														
6214		INFORMATION SYSTEMS	128,700	17,250	4,000	5,000	1,500	13,500	5,500	44,300	12,300	6,500	6,000	3,500	16,000	219,750
CONSTRUCTION MGMT/INSPECTION																
6215	1	MISC														
6215		CONSTRUCTION MGMT/INSPECTION														
LABORATORY ANALYSIS																
6216	1	Analytical Services	1,000				20,000		800							20,800
6216	2	MISC														1,000
6216		LABORATORY ANALYSIS	1,000				20,000		800							21,800
LEGAL SERVICES																
6217	1	KCWA Hyatt-Thermalito	50,000													50,000
6217	2	Outside Legal Services	472,500		5,000											477,500
6217	3	MISC	5,000		6,000											11,000
6217		LEGAL SERVICES	527,500		11,000											538,500
SURVEY SERVICES																
6218	1	Survey Services	2,500					10,000	33,000							43,000
6218	2	MISC														2,500
6218		SURVEY SERVICES	2,500					10,000	33,000							45,500
OTHER PROFESSIONAL & TECH SERVICES																
6219	1	3E-MSDS Management Program			4,000											4,000
6219	2	Accg Consulting & Tech Services		6,500												6,500
6219	3	Air Photo - Land Use Study							2,000							2,000
6219	4	Appraisals/Title Reports, Land Acquisition														
6219	5	Benefits Consulting Services			100,000			20,000								100,000
6219	6	CCAR Green House Gas Certification						10,000								10,000
6219	7	Communications Support														
6219	8	Conservation	54,000													54,000
6219	9	Construction Management- Field Inspections	16,000													16,000
6219	10	Database Support									25,000					25,000
6219	11	Delivery Services	9,000													9,000
6219	12	Delta	35,000													35,000
6219	13	Delta Outreach	25,000													25,000
6219	14	File Services	13,500								1,500	1,500				19,500
6219	15	Flows Study & Steehead	50,000													50,000
6219	16	Geophysical Well Logging														
6219	17	Govt Affairs/Grants	58,500						700							58,500
6219	18	Groundwater Sampling														
6219	19	Human Resources Services - Fingerprinting			640				20,340							20,340

Water Enterprise Fund/General Fund
EXHIBIT A

2012/2013
PROFESSIONAL & TECHNICAL SERVICES 6210

FUND 52

Item	Acct #	#	Description	ADM	ASD	HRS	WQE	LAB	WSE	GPE	OPER	DVWTP	PPWTP	DIST SYS	DMN	MAINT	TOTAL
	6219	20	Industrial Hygienist Services	25,000		5,000											30,000
	6219	21	Mail Services	30,600													30,600
	6219	22	Organizational Studies & Legal Costs	90,000	1,000												91,000
	6219	23	Public Outreach/Government Affairs	161,100													161,100
	6219	24	Publications - Graphics, Layout & Printing	31,500													31,500
	6219	25	Resp. Exams	8,000													8,000
	6219	26	Security Services	4,500								49,092	37,062	61,265	15,033		166,952
	6219	27	System Integration Services (SCADA)													10,000	10,000
	6219	28	Temporary Services	67,500	90,000	500											157,500
	6219	29	Test Development		500	10,000											10,500
	6219	30	US Geologic Survey Surface Water Stations							29,850							29,850
	6219	31	Water Quality Treatment Solutions									10,000	10,000	5,000			25,000
	6219	32	MISC/RESERVES	52,500		20,000	3,000		5,000		35,000						80,500
	6219		OTHER PROFESSIONAL & TECH SERVICES									10,000	10,000	5,000		10,000	771,902
	6210		TOTAL	731,700	98,000	139,640	3,000		35,000	52,890	233,452	85,892	48,562	67,765	16,533	15,000	1,293,682
			6230 - COUNTY PROFESSIONAL & TECHNICAL SERVICES														
	6230	1	AlcoLink	32,500													32,500
	6230	2	Counsel	5,000													5,000
	6230	3	General (tax admin, vect control, PWA)	5,000													5,000
	6230	4	Human Resources														
	6230	5	Right of Way Agent														
	6230	6	Temporary Services Admin	25,000													25,000
	6230	7	MISC	5,000		7,000			600		3,000					3,000	15,600
	6230		OTHER PROFESSIONAL & TECHNICAL SERVICES														83,100
	6230		TOTAL	40,000		7,000			600		3,000					3,000	
			6240 - COUNTY OTHER SERVICES														
	6247	*	COUNTY INDIRECT COSTS														
	6247	1	County Indirect Costs	588,915													588,915
	6247		OTHER INDIRECT COSTS	588,915													588,915
	6240	*	COUNTY OTHER SERVICES														
	6240	1	Misc	486,517													486,517
	6240		OTHER OTHER SERVICES	486,517													486,517
	6240		TOTAL	1,075,432													1,075,432
			TOTAL PROFESSIONAL SERVICES	2,620,707	117,750	169,640	8,000	21,500	142,100	102,690	308,952	106,892	63,862	83,165	21,033	34,000	3,491,339

Flood Protection/General Fund 50
EXHIBIT A

2012/2013
Item PROFESSIONAL & TECHNICAL SERVICES 6210

Acct #	#	Description	FCADM	FCE	FUND 50 TOTAL
6210 - PROFESSIONAL & TECHNICAL SERVICES					
AUDITING SERVICES					
6211	1	Auditing Services	2,700		2,700
6211	2	Misc	175		175
AUDITING SERVICES					
6211			175		175
6213					
6213	3	Construction Testing Services (Soils & Materials)		25,000	25,000
6213	8	Environmental Testing/Engineering		25,000	25,000
6213	9	Geomorphology Study		50,000	50,000
6213	10	Geotechnical Engineering		50,000	50,000
6213	11	Hydrology/Hydraulic Engineers		100,000	100,000
6213	15	Urban Creek Council (SMPL)		100,000	100,000
6213	18	Stream Gauge Instrumentation		20,000	20,000
6213	19	Sediment Study		195,000	195,000
6213	22	MISC			
ENGINEERING SERVICES					
6213				565,000	565,000
6214					
INFORMATION SYSTEMS					
6214	1	ITD Services	14,300		14,300
6214	2	MISC		2,500	2,500
INFORMATION SYSTEMS					
6214			14,300	2,500	16,800
6216					
LABORATORY ANALYSIS					
6216	1	Analytical Services		25,000	25,000
LABORATORY ANALYSIS					
6216				25,000	25,000
6217					
LEGAL SERVICES					
6217	1	Outside Legal Services	52,500		52,500
LEGAL SERVICES					
6217			52,500		52,500
6218					
SURVEY SERVICES					
6218	1	Survey Services		100,000	100,000
SURVEY SERVICES					
6218				100,000	100,000
6219					
OTHER PROFESSIONAL & TECH SERVICES					
6219	1	Air Photo - LandUse Study		5,000	5,000
6219	2	Appraisals/TitleReports, Land Acquisition		10,000	10,000
6219	3	Communications Support	6,000		6,000
6219	4	Delivery Services	1,000		1,000
6219	5	Environmental Consultant		100,000	100,000
6219	6	File Services	1,500		1,500
6219	7	Govt Affairs/Grants	6,500		6,500
6219	8	Horticultural Consultant		25,000	25,000
6219	9	Mail Services	3,400		3,400
6219	10	Organizational Studies & Legal Costs	10,000		10,000
6219	11	Public Outreach/Government Affairs	17,900	10,000	27,900
6219	12	Publications - Graphics, Layout & Printing	3,500		3,500
6219	13	Resp. Exams		2,500	2,500
6219	14	SMMP		220,000	220,000
6219	15	Temporary Services	7,500		7,500
6219	16	MISC/RESERVES	100,000		100,000
OTHER PROFESSIONAL & TECH SERVICES					
6219			157,300	387,500	544,800
TOTAL					
6210			226,975	1,090,000	1,316,975
6230 - COUNTY PROFESSIONAL & TECHNICAL SERVICES					
COUNTY PROFESSIONAL & TECHNICAL SERVICES					
6230	1	General (tax admin;vect control;PWA)	55,000		55,000
COUNTY PROFESSIONAL & TECHNICAL SERVICES					
6230			55,000		55,000
TOTAL					
6230			55,000		55,000
TOTAL PROFESSIONAL SERVICES					
			281,975	1,090,000	1,371,975

6750	Item #	ORGANIZATION MEMBERSHIPS/PARTICIPATION	ADM	ASD	HRS	WQE	LAB	WSE	GPE	OPER	Subtotal	OPERATIONS/MAINTENANCE					FUND 52 TOTAL	FLOOD CONTROL FCE	FUND 50 TOTAL	76 FPSD	72 IRR	73 EXP	TOTAL		
												PPWTP	DVWTP	DWF	DMN	MNT									
6751		ORGANIZATION MEMBERSHIPS																							
	1	American Society of Civil Engineers	1,000																						1,000
	2	Assoc Ca Water Agencies	2,500																						2,500
	3	AWWA	2,500																						2,500
	4	AWWA Research Foundation	30,000																						30,000
	5	BACWA																							10,000
	6	CA Public Employees Labor Relations Assoc		200	1340																				1,340
	7	California Association of Public Purchasing Officers																							200
	8	California Bar Association																							500
	9	California Municipal Finance Officers																							200
	10	California Municipal Emergency Association		260																					260
	11	California Utilities Emergency Association		460																					460
	12	Certified Control System Technician III Certification																							240
	13	Chambers of Commerce		850																					850
	14	Emergency Manager's Association		50																					50
	15	Flood Plain Mgmt Association		500																					500
	16	Floods Archive																							500
	17	Groundwater Resources Association		500	730																				1,230
	18	Instrumentation Systems & Automation Society																							850
	19	NAPM (National Association of Purchasing Managers)		400																					400
	20	National Groundwater Association		100																					400
	21	Oh Prof Adm Svs & Bus Assoc		450																					450
	22	Partnership for Safe Water																							3,000
	23	Southwest Municipal Operators Membership																							1,700
	24	State Water Contractors: Bay-Delta Fund			640																				1,700
	25	State Water Contractors: Miscellaneous (Energy)		80,000																					80,000
	26	State Water Contractors: SRCSB Illegation		5,000																					5,000
	27	USA, Location Organization		35,000																					35,000
	28	Water Education Foundation		1,900																					1,900
	29	Water Reuse Assoc of Calif		54,300																					54,300
	30	MISC			400																				400
	31	MISC		260,050	2,040	1,880	0	200	650	9,385	4,850	1,500	1,800	1,035	304,335	0	10,500	10,500	0	0	0	0	0	0	314,805
6751		ORGANIZATION MEMBERSHIPS																							
6752		SUPPORT																							
	1	Urban Water Agencies Dues		8,100																					8,100
	2	California Urban Water Agencies (Conservation)		3,500																					3,500
	3	Other Conservation Program Support		2,500																					2,500
	4	MISC		8,600																					8,600
6752		SUPPORT																							
	1	Urban Water Agencies Dues		22,700	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22,700
6753		PROGRAMS/PROJECT PARTICIPATION																							
	1	California Urban Water Agencies (Conservation)		26,118																					26,118
	2	Contra Costa County Aquatic Pesticide JEPA		2,500																					2,500
	3	IRWMP		7,000																					7,000
	4	Technical & professional events sponsorships		5,000																					5,000
	5	Water & Power Reform		1,500																					1,500
	6	MISC		27,500																					27,500
6753		PROGRAMS/PROJECT PARTICIPATION																							
	1	Urban Water Agencies Dues		69,618	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	69,618
6750		TOTAL ORGANIZATION MEMBERSHIPS		436,668	2,040	2,380	0	700	650	9,385	4,950	1,500	1,900	1,035	451,823	15,000	64,500	79,500	0	0	0	0	0	0	531,323

Travel Request
Fund: 52 & 50
2012/2013

Account #679C

Item #	Description	ADM	ASD	HRS	WQE	LAB	WSE	GPE	OPER	DWVWTP	PPWTP	DWVW	DMIN	MNT	FUND 52 TOTAL	FC ADMN	FCE	FUND 50 TOTAL
1	ADM: ACWA Water Conference	12,000	3,000												15,000			
2	ADM: AWWA Conferences	3,000													3,000			
3	ADM: Bd Members																	
4	ADM: CSDA Conference	3,000													3,000			
5	ADM: Dept of Water Res/State Water Contractors	4,000													4,000			
6	ADM: Sr. Staff/ EPA Conferences	25,000													25,000			
7	ADM: WaterReuse Committee	1,000													1,000			
8	ASD: Administrative Services Conference		1,500												1,500			
9	ASD: AWWA Conference		1,000												1,000			
10	ASD: Financial and Administrative Service		1,500												1,500			
11	ESS Labor Relations Conference			5,000											5,000			
12	ESS: AWWA Conferences			2,000											2,000			
13	ESS: CSDA Conference																	
14	ESS: CSTI																	
15	ESS: MISC			1,500											1,500			
16	ESS: Services Conferences																	
17	ESS: State Personnel Board Training																	
18	FCADM: Flood Control travel expenses			2,000											2,000			
19	FCE: Professional Conferences																	
20	FE: Annual AWWA Conference (Airfare only)						600		15,000		5,000		5,000		15,000		5,000	5,000
21	FE: Annual SWP Operations Meeting in LJ														600			
22	FE: Bay Delta Related expenses								3,000					3,000	3,000			
23	FE: CANN AWWA Spring Conference (Airfare only)						600								600			
24	FE: CANN AWWA Workshops (Airfare only)																	
25	FE: DWR Water Operations meetings																	
26	FE: Misc Technical Training (i.e. H2O Net) (Airfare only)						600								600			
27	FE: Sanitropic Monitoring Meetings																	
28	GPE: Groundwater conference							400							400			
29	GPE: Groundwater training course							600							600			
30	IPP: Bay Delta related expenses																	
31	ITN: Conferences and Seminars																	
32	ITN: Conferences, Workshops, Symposiums	10,000													10,000			
33	OPS: Conferences, Workshops, Symposiums																	
34	WQE: AWWA Conferences				1,000				5,000		5,000				5,000		500	500
35	WQE: Local vendor seminars/conferences																	
36	WQL: Conferences					700									700			
	TOTAL TRAVEL	58,000	7,000	10,500	1,000	700	1,800	1,000	23,000	5,000	5,000	5,000	5,000	3,000	103,000	500	5,000	5,500

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GLOSSARY

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GLOSSARY OF TERMS

The Annual Budget contains terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary is included herein.

Accrual Basis of Accounting: The basis of accounting under which transactions are recognized when they occur, regardless of the timing of cash receipts and disbursements.

Acre Foot: The volume of water that will cover one acre to a depth of one foot. One acre foot equals 325,850 gallons. It is estimated that one half an acre foot serves a typical private residence for one year.

Activities: The major programs and projects performed by an organizational unit.

Appropriation: An amount of money in the Budget, authorized by the Board of Directors, for expenditure, obligation and reserves within organizational units for specific purposes.

Assets: Resources owned or held by Zone 7 which have monetary value.

Audit: A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations.

Balance Sheet: A financial statement that discloses the assets, liabilities, and fund equity of a specific fund at a specific date.

Bond: A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and the repayment of the principal are authorized in a District bond resolution. The most common types of bonds are general obligation bonds and revenue bonds. These are frequently used for construction of large capital projects such as buildings, streets, etc.

Budget: A financial plan for a specific period of time that matches all planned revenues and expenditures with various services. Zone 7 uses a fiscal year beginning each July 1 and ending each June 30 for budgetary and financial reporting purposes.

Budgetary Control: The control or management of a governmental unit or enterprises in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Equipment: Fixed assets such as vehicles, equipment, computers, furniture, technical instruments, etc. which have a life expectancy of more than one year.

Capital Improvement Program: A long-range plan of Zone 7 for the construction, rehabilitation and modernization of Zone 7-owned and operated infrastructure.

Capital Outlay: Expenditures which result in the acquisition of, or addition to, fixed assets including land, buildings, improvements, machinery and equipment.

Debt Service Fund: Established to account for annual property tax levies and certain other revenues, primarily interest on investments, which are used for payment of principal and interest of bond issues.

District: Refers to the Alameda County Flood Control and Water Conservation District, of which Zone 7 is one of the designated service areas. Zone 7 provides water and flood control services.

Fund: A sum of money or other resources, such as taxes, charges, fees, etc., established for conducting specified operations for attaining certain objectives. Funds are frequently under specific limitations.

Fund Accounting: A governmental account system which is organized and operated on a fund basis.

Fund Balance: Fund balance is the excess of assets over liabilities. It is typically divided into three categories. Fund balance may be categorized as (1) reserved – indicating that there are legal restrictions governing the future expenditures, (2) non-discretionary-indicating that the Board of Directors expects to expend it for certain purposes, or (3) discretionary – indicating it is available for expenditures for general governmental purposes.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of, and guidelines for, external financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP provides a standard by which to measure financial presentations. The primary authoritative statement on the application of GAAP to the State and local governments are Government Accounting Standards Board (GASB) pronouncements.

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

Interfund Transfers: Amounts transferred from one fund to another, usually to reimburse the receiving fund for services performed for the transferring fund.

Liabilities: Obligations incurred in past or current transactions requiring present or future settlement.

Line Items: Expenditure classifications established to account for budget appropriations approved.

Mandated Cost: Any responsibility, action or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive or judicial action as a direct order.

Modified Accrual Basis of Accounting: The basis of accounting under which revenues are recognized when measurable and available to pay liabilities and expenditures are recognized when the liability is incurred except for interest on long-term debt which is recognized when due.

Object Classification: A grouping of expenditures on the basis of goods or services purchased (e.g. personnel, services and supplies, equipment, etc.)

Obligations: Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel, and does not include purchases of major capital plant or equipment which is budgeted for separately in the Capital Budget.

Ordinance: A bill, resolution or order by means of which appropriations are given legal effect. It is the method by which the appropriation of the annual budget is enacted into law by the District Board of Supervisors.

Reserve: An account used to indicate that a portion of a fund's balance is set aside for a specific purpose and is, therefore, not available for general appropriation.

Revenue: Monies received as income. It includes such items as water sales, fees for services, contributions in aid of construction, grants and interest income. Estimated revenues are those expected to be collected during the fiscal year.

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