

**ZONE 7 WATER AGENCY
REQUEST FOR QUALIFICATIONS, RFQ NO. 2024-20
FOR ENGINEERING & OTHER PROFESSIONAL SERVICES**

RESPONSE TO QUESTIONS #2

February 9, 2024

1. Question:

- a. Out of the 20 firms selected in June 2019 for water system related engineering services, how many firms were awarded on-call and project contracts since June 2019?
- b. Out of the 15 firms selected in June 2019 for flood protection engineering services, how many firms were awarded on-call and project contracts since June 2019?
- c. For the team references, the RFQ states that "the agency, staff contact name" should be included. Please clarify whether references can be both from agencies and industry clients or are restricted to agencies only.

Response:

- a. Zone 7 has utilized at least seven firms for Water Supply related engineering services.
- b. Zone 7 has utilized at least five firms for Flood Protection related engineering services since 2019.
- c. Agency references are preferred.

2. Question:

- a. Does a consultant need to be able to perform all of the listed services within a category to qualify?
- b. Would a cover page, title page, or Table of Contents pages count toward the page limit?

Response:

- a. See question and response #3 of the "Response to Questions" document dated January 29, 2024.

- b. The cover page, title page, page dividers, and table of contents do not count toward the page limit and should only contain a subject title and page number.

3. Question:

- a. Please clarify which Sample Agreement will be used for specific categories.
- b. Please advise if the Agency is open to mirroring the indemnity provision in the Moderate Form Sample Agreement so that it matches what is currently included in the Short Form Sample Agreement for insurability purposes.
- c. Section 6.9 of the Moderate Form Sample Agreement, Attachment D (Professional Services Insurance) "Subcontractors," and Attachment D (Design Professional Services Insurance) "Subcontractors" all require that all Sub-consultants meet the minimum insurance requirements expected of the Consultant. Is the Agency willing to waive requiring Professional Liability insurance from non-design professional/non-consultant oriented Sub-consultants as Professional Liability insurance is only applicable to design/professionals/consultants?
- d. Section 6.9 of the Moderate Form Sample Agreement requires that all Sub-consultants meet the minimum insurance requirements expected of the Consultant. Given that the scope of work of a Sub-consultant will be much smaller than that of the Consultant, please advise if the Agency is open to lowering the required Commercial General Liability limits for a Sub-consultant to \$1,000,000 per occurrence (instead of mirroring the amount required by the Consultant which is \$2,000,000 per occurrence).

Response:

- a. The type of agreement will depend on the amount of services needed. The amounts have not been determined at this time.
- b. Agency does not make modifications to standard agreements or insurance requirements.
- c. Professional Liability is required for all professional services contracts. Professional Liability for non-design/non-consultant oriented sub-consultants will be assessed on a case-by-case basis.
- d. Agency does not make modifications to standard insurance requirements.

4. Question:

- a. Would a cover page for the SOQ count toward the 8-page statement of qualifications limit?
- b. Would a transmittal letter for the SOQ count toward the page limit?

Response:

- a. The cover page does not count toward the page limit given that the cover page only contains subject titles.
- b. The transmittal letter does not count toward the page limit given that it should only contain a breakdown of items included in the SOQ.