

Zone 7 Water Agency



ADDENDUM NO. 1

RFP No. 2023-03 for Municipal Advisory Services

Addendum Issue Date: 1/13/23

Purpose: The purpose of this Addendum is to address questions, make changes, additions, deletions, revisions, and clarifications to the RFP for *Municipal Advisory Services*. Any changes incorporated in this Addendum shall be considered as a part of the document and shall supersede, amend, add to, clarify, and/or subtract from those conditions shown in the original RFP. Language added to the RFP is in **Bold**. Language that has been deleted is in ~~strike-out~~.

There have been no changes to the RFP at this time. This Addendum will provide answers to questions submitted.

Q1. Is the Agency seeking one overall fee proposal, or separate cost proposals based upon each Phase (i.e., Phase 1 vs Phase 2)?

A1. Please provide one overall fee proposal, delineating the cost for Phase 1 (Analysis, Modeling and Recommendations) and Phase 2 (Debt Issuance Process/Transaction Phase) including hourly rates and estimated number of hours for each task. Please reference Section 9, Cost Proposal of the RFP, for cost proposal submittal instructions.

Q2. Has the Agency developed (or published) a more recent 10-yr CIP than the Oct 2017 report? Is there a timeline for developing the next 10-yr CIP?

A2. No, the Agency has not developed a more recent 10-year CIP. The Agency plans to develop a revised 10-year CIP in 2023 or early 2024. The Agency's Adopted Two-Year Budget for Fiscal Years 2022-2024 includes a two-year CIP for the Water and Flood Protection System. The budget can be found on the Agency's [webpage](#).

Q3: Can you provide us with Zone 7 unaudited financial statements for the six-month period July 2022 through December 2022, or as many months as are available.

A3: The Agency does not develop interim financial statements. A quarterly unaudited revenue and expenditure report for the first quarter of Fiscal Year 2022-23 is available on the Agency's [webpage](#). The Annual Comprehensive Financial Report for Fiscal Year 2021-22 is available on the Agency's [webpage](#).